

Consultation Statement

Brentwood Borough Council Draft Planning Obligations Supplementary Planning Document (SPD)

**in accordance with the Town and County Planning (Local Planning) (England)
Regulations 2012 (Regulation 12 and 13)**

What is being consulted upon?

1. The council is consulting on its Draft Planning Obligations SPD. This new SPD has been produced to assist in the implementation of the Brentwood Local Plan 2016-2033 policies, to set out a clear position to developers, landowners and stakeholders, of the scope and scale of planning obligations applicable to different scales and types of development that are needed to make development proposals acceptable in planning term.
2. In accordance with Regulation 12 of the Town and Country Planning (Local Planning) (England) Regulations 2012 it is a requirement to prepare and make available a Consultation Statement setting out:
 - The persons the local planning authority consulted when preparing the supplementary planning document;
 - A summary of the main issues raised by those persons; and
 - How those issues have been addressed in the supplementary planning document.
3. This statement is a record of consultation undertaken during the production stage of the SPD prior to formal public consultation.

Preparation of the draft SPD

4. Following the adoption of the Brentwood Local Plan 2016-2033 in March 2022, work commenced on preparing the SPD. Informal consultation on early drafts of the document has been undertaken with a range of internal council officers and statutory bodies. The informal consultation resulted in feedback from those including:
 - Essex County Council
 - National Highways
 - NHS

- Development Management
 - Housing Needs and Delivery
 - Legal Services
 - Streetscene & Environment Team
 - Communities, Leisure and Health Team
 - Environmental Health
5. The above consultees assisted in the structure and content of the draft SPD. The informal consultation stage to date has resulted in relevant changes to the document including:
- Text updates to reflect modifications proposed by Essex County Council and National Highways.
 - Text updates to reflect modifications proposed by Legal Services.
 - Inclusion of an Open Space Calculator to reflect discussion with the council's Streetscene & Environment Team.
 - Minor editorial and presentational changes to help clarify the SPD.

Making a Representation

6. Consultation on the SPD will run from **Thursday 8 December 2022 to Thursday 19 January 2023**. This allows for an additional two weeks, from the four week consultation period required for SPDs, to account for the Christmas period.
7. The council will issue consultation notifications in accordance with the Town and Country Planning (Local Planning) (England) Regulations 2012 (as amended). This will include email/letter notifications to statutory bodies including Essex County Council, Local Parish Councils and Government bodies and all registered Agents on the Local Plan consultation mainlining list, as deemed appropriate to this specific SPD.
8. In accordance with the council's Statement of Community Involvement (SCI) an advert will be placed in the Local Press, advising where and when comments may be made and alerting people to the consultation through their council webpages.
9. From Thursday 8 December 2022, the draft SPD will be made available online at: <https://brentwood.oc2.uk/>
10. Paper copies of the Draft Planning Obligations SPD will also be available for inspection during normal opening hours at the following locations:
- Brentwood Borough Council Town Hall, Ingrave Road, CM15 8AY
 - Brentwood Library, New Road, CM14 4BP
 - Ingatestone Library, High Street, CM4 9EU
11. Representations should be made to Brentwood Borough Council and may be made in writing or electronically. Comments on the Draft Planning Obligations SPD can be made via:

- a. The Council's online consultation portal, available here: <https://brentwood.oc2.uk/>
- b. Or via post/email, by completing a comment form (available on request by emailing planning.policy@brentwood.gov.uk or calling 01277 312 500) and returning to the address below:

Draft Planning Obligations SPD
Planning Policy Team
Brentwood Borough Council
Town Hall, Ingrave Rd
Brentwood,
Essex, CM15 8AY

Next Steps

12. Following consultation, the representations received will be considered and used to inform the final SPD which will be reported to relevant council committees for adoption.
13. For further information or advice, about the consultation please contact the Planning Policy Team by email at planning.policy@brentwood.gov.uk or by telephone on 01277 312 500

December 2022