



Statement of representation procedure and availability of documents

Brentwood Borough Council COMMUNITY INFRASTRUCTURE LEVY (CIL) DRAFT CHARGING SCHEDULE OCTOBER 2022

in accordance with Regulation 16 of the Community Infrastructure Levy (CIL) Regulations 2010 (as amended)

1. Brentwood Borough Council intends to submit a Community Infrastructure Levy (CIL) Draft Charging Schedule for public examination, under Section 212 of the Planning Act 2008 (as amended by Section 114 of the Localism Act 2011).
2. In accordance with the Community Infrastructure Levy Regulations 2010 (as amended), Brentwood Borough Council has published the following documents for public consultation:
 - Community Infrastructure Levy Draft Charging Schedule
 - Evidence to support the CIL Draft Charging Schedule – in the form of the CIL Viability Assessment Update (August 2022)
 - This Statement of Representations Procedure
3. The following additional consultation information has been produced to accompany this CIL Charging Schedule consultation and is also available for comment:
 - CIL Information Sheet
 - CIL Information Booklet
4. Representations on the Brentwood Borough Council CIL Charging Schedule must be made between 12th October and 9th November 2022, with the consultation closing at 5pm on 9th November 2022.
5. All relevant documents are available to view at:
<https://www.brentwood.gov.uk/community-infrastructure-levy>
6. Hard copies of all the consultation documents and all supporting consultation material and evidence base documents, are available to view at the following locations:

- Brentwood Borough Council Town Hall, Ingrave Road, CM15 8AY
- Brentwood Library, New Road, CM14 4BP
- Ingatestone Library, High Street, CM4 9EU
- Shenfield Library, Rayleigh Road, CM13 1BD

7. Representations should be made to Brentwood Borough Council and may be made in writing or electronically. Comments on the Draft Charging Schedule and any of the associated documents can be made via:

- a. The Council's online consultation portal, available here: <https://brentwood.oc2.uk/>
- b. Or via post/email, by completing a comment form (available on request by emailing planning.policy@brentwood.gov.uk or calling 01277 312 500) and returning to the address below:

CIL Consultation 2022
Planning Policy Team
Brentwood Borough Council
Town Hall, Ingrave Rd
Brentwood,
Essex, CM15 8AY

8. The Draft CIL Charging Schedule must undergo a public Examination by an independent person, before the council can formally approve it. In accordance with Regulation 21 of the CIL Regulations 2010, anyone who has submitted a response to the consultation has a right to request to be heard by the examiner. The online form / comment form asks respondents to indicate whether or not they wish to be heard by the Examiner.

9. Please note, all those who make a representation will be notified using their supplied contact details of the following (unless they indicate otherwise):

- i. that the draft charging schedule has been submitted to the Examiner in accordance with section 212 of PA 2008;
- ii. the publication of the recommendations of the Examiner and the reasons for those recommendations; and
- iii. the approval of the charging schedule by the charging authority.

10. For further information or advice, about the consultation documents and/or process, please contact the Planning Policy Team by email at planning.policy@brentwood.gov.uk or by telephone on 01277 312 500