

Fees and Charges Schedule

2024/25

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Key to VAT

S - Standard Rate - 20% Z - Zero Rate - 0% E - Exempt from VAT O - Outside the scope of VAT

Key to Fee

S - Statutory D - Discretionary Housing, Health and Community

DESCRIPTION OF CHARGE	VAT	FEE	CHARC April 2023-Ma Excl VAT		CHARC April 2024-Ma Excl VAT	
SERVICE AREA: CEMETERIES						
CHARGING AREA: CEMETERIES						
A Brentwood resident is anyone currently living in the Boroug	h or someone who spent 7	'5% of	their life in the	Borough.		
Purchase of Exclusive Rights of Burial for 50 years			£	£	£	£
All full burial graves	E	D	1,440.00	1,440.00	1,538.00	1,538.00
Cremated remains grass plot	F	D	520 00	520 00	556 00	556 00

Purchase of Exclusive Rights of Burial for 50 years			£	£	£	£
All full burial graves	E	D	1,440.00	1,440.00	1,538.00	1,538.00
Cremated remains grass plot	E	D	520.00	520.00	556.00	556.00
Non-Brentwood resident - all full burial graves	Е	D	2,890.00	2,890.00	3,087.00	3,087.00
Non-Brentwood resident - cremated remains grass plot	E	D	1,040.00	1,040.00	1,111.00	1,111.00
Purchase of Exclusive Rights of Burial for 50 years (Vaults and Niches Only)						
Granite vaults	E	D	1,060.00	1,060.00	1,133.00	1,133.00
Niches In granite columbarium	E	D	710.00	710.00	759.00	759.00
Non- Brentwood resident - granite vaults	E	D	2,120.00	2,120.00	2,265.00	2,265.00
Non-Brentwood resident - niches in granite Columbarium	E	D	1,430.00	1,430.00	1,528.00	1,528.00
Interment Fees						
Graves dug down for one or two	0	D	1,040.00	1,040.00	1,111.00	1,111.00
Additional charge for dig down to 9ft	0	D	260.00	260.00	278.00	278.00
Cremated remains grass plot	0	D	220.00	220.00	235.00	235.00
Granite vault	0	D	400.00	400.00	428.00	428.00
Niche In granite Columbarium	0	D	400.00	400.00	428.00	428.00
Child under 12 years	0	D	0.00	0.00	0.00	0.00
Non-Brentwood resident -graves dug down for one or two	0	D	2,090.00	2,090.00	2,233.00	2,233.00
Non-Brentwood resident -additional charge for dig down to 9ft	0	D	520.00	520.00	556.00	556.00
Non-Brentwood resident -cremated remains grass plot	0	D	450.00	450.00	481.00	481.00
Non-Brentwood resident -granite vault	0	D	790.00	790.00	844.00	844.00
Non-Brentwood resident -niche In granite Columbarium	0	D	790.00	790.00	844.00	844.00
Non-Brentwood resident -child under 12 years	0	D	0.00	0.00	0.00	0.00
Option to Extend Exclusive Rights of Burial for a further 25 years						
All full burial graves	Е	D	240.00	240.00	257.00	257.00
Cremated remains plot	Е	D	120.00	120.00	129.00	129.00

Non-Brentwood resident -all full burial graves Non-Brentwood resident -cremated remains plot	E E	D D	480.00 240.00	480.00 240.00	513.00 257.00	513.00 257.00
Option to Extend Exclusive Rights of Burial for a further 10 years (Vaults and Niches Only)						
Granite vaults	E	D	420.00	420.00	449.00	449.00
Niches In granite Columbarium	E	D	290.00	290.00	310.00	310.00
Non-Brentwood resident - granite vaults	E	D	850.00	850.00	908.00	908.00
Non-Brentwood resident - niches In granite Columbarium	E	D	570.00	570.00	609.00	609.00
<u>Monuments</u>						
Monument/Inscription approval fee	0	D	160.00	160.00	171.00	171.00
Additional approval fee charge for kerbed monuments	0	D	160.00	160.00	171.00	171.00
Inscription on a vault or niche	S	D	290.00	290.00	310.00	310.00
Full Landing in approved areas	0	D	-	-	350.00	350.00
Other Charges						
Deed Transfer	0	D	70.00	70.00	75.00	75.00
Search of Burial Records	0	D	30.00	30.00	33.00	33.00
Chapel hire - Woodman Road Cemetery	E	D	70.00	70.00	75.00	75.00

rees & Charges Schedule							
DESCRIPTION OF CHARGE		VAT	FE E	CHARO April 2023-Ma Excl VAT		CHAR April 2024-M Excl VAT	
SERVICE AREA: WASTE MANAGEMENT							
CHARGING AREA: REFUSE							
Dog waste and litter bin emptying	/			£	£	£	£
Empty dog waste/litter bins	Per Empty	S	D	4.58	5.50	4.90	5.8
<u>Domestic Refuse Collection</u> Bulky Household Collections - Charge per item	Min 2 Items	0	D	13.00	13.00	13.50	13.5
Biodegradable sacks for garden waste per wrap of 10*		0	D	4.00	4.00	4.25	4.2
Biodegradable sacks for garden waste per wrap of 100 (Wholesale) Garden Waste Bin hire per annum - including fortnightly emptying		S O	D D	287.50 60.00	345.00 60.00	305.00 60.00	366. 60.
Garden Waste Bin - Replacement if lost/stolen		0	D	24.00	24.00	25.00	25.
Hire of 1280 litre container Hire of 770, 940 and 1100 litre Container		S S	D D	123.33 115.00	148.00 138.00	130.00 122.00	156. 146.
Hire of 240 litre container		S	D	37.50	45.00	39.75	47.
Hire of 360 litre container		S	D	50.00	60.00	53.00	63.
* Please note there was a typing mistake in the approved F&C schedule for 2020/21. Price should have been £3.30 but was incorrectly stated as £3.00							
Residual Trade Waste Collection & Disposal							
1280 litre Container 1100 litre Container	Per Lift	0 0	D D				
940 litre Container		0	D				
770 litre Container		0	D				
360 litre Container 240 litre Container		0 0	D D	Exempt for put	plication - ple pric	ase contact the ces	Council to
Prepaid Residual Sacks (25)	Per roll	-	D				
Extra collection Collection/delivery(T&Cs S.14)		0	D D				
Amendment (T&Cs S.14)		0 0	D				
Residual Waste - Collection only							
1280 litre Container 1100 litre Container	Per Lift	0 0	D D				
940 litre Container		0	D	Exempt for put	plication - ple	ase contact the	Council f
770 litre Container		0	D		pric		
360 litre Container 240 litre Container		0 0	D D				
Trade Glass Collection							
1100 litre Container 360 litre Container		0 0	D D	Exempt for put	plication - ple	ase contact the	Council fe
240 litre Container		0	D		pric	ces	
Trade Dry Recycling Collection		-	_				
1280 litre Container 1100 litre Container	Per Lift	0 0	D D				
940 litre Container		õ	D	Exampt for put	diaction pla	ase contact the	Council f
770 litre Container 360 litre Container		0	D	Exemption put	prication - pie		Council IC
240 litre Container		0 0	D D				
Prepaid Recycling Sacks (25)	Per roll	0	D				
School Dry Recycling Collection				Exempt for put	plication - nle	ase contact the	Council fr
Collection per annum		0	D		price		Council IC
Trade Dry Recycling Sacks for Use in Containers Only					- 1:		O a sur a il f
Purple sacks - 400 sacks per box.	Box	0	D	Exempt for put	prication - pie pric	ase contact the ces	Council lo
Trade Food Waste				Exampt for put	diaction alo	and contact the	Council f
140 litre bin	Per Lift	0	D	Exempt for put	plication - ple pric	ase contact the ces	Council to
Events - Residual Waste (Maximum hire 5 days - one collection) 1100 litre Container	Dor Lift	0					
770 litre Container	Per Lift	0	D D	Exempt for put	plication - ple	ase contact the	Council f
360 litre Container		0	D		pric		
240 litre Container		0	D				
Events - Dry Recycling (Maximum hire 5 days)	B 1.17	~	-				
1100 litre Container 770 litre Container	Per Lift	0 0	D D	Exempt for put	lication - nle	ase contact the	Council f
360 litre Container		0	D		prication - pie pric		
240 litre Container		0	D				
<u> Events - Glass (Maximum hire 5 days)</u>							
1100 litre Bin	Per Lift	_	D		licotion '	000 0054-11	Coursell (
360 litre bin		0	D	Exempt for put	plication - ple pric	ase contact the ces	
240 litre Bin		0	D		-		

			CHAR		CHAR	
DESCRIPTION OF CHARGE	VAT	FEE	April 2023-N	larch 2024	April 2024-N	larch 2025
			Excl VAT	Inc VAT	Excl VAT	Inc VAT
SERVICE AREA: OTHER ENVIRONMENTAL HEALTH SERVICES & CORPORATE ENFORCEMENT						
SERVICE AREA: OTHER ENVIRONMENTAL HEALTH SERVICES & CORPORATE ENFORCEMENT						
Dog Control						
Statutory Seizure Fee	0	S	25.00	25.00	25.00	25.00
Dog Warden Collection Costs	õ	D	73.00	73.00	75.00	75.00
Kennelling Costs (per day charged by Kennel)	Õ	D	15.00	15.00	15.00	15.00
Other charges						
Contaminated Land Search Enquiries	0	D	119.00	119.00	120.00	120.00
Pollution Prevention and Control Act 1999*						
* Note these fees are set by DEFRA and are usually published after 1 April. Therefore fees from 1 April		-	-	4 050 00	4 050 00	4 050 00
Standard Process	0	S	1,650.00	1,650.00	1,650.00	1,650.00
Additional fee for operating without a permit	0	S	N/A	N/A	1,188.00	1,188.00
PVR I and dry cleaners PVR I & II combined	0	S S	N/A	N/A	155.00	155.00
	0		N/A	N/A	257.00	257.00
Vehicle (VRs) and other reduced fee activities	0 0	S S	N/A	N/A	362.00	362.00
Reduced fee activities Mobile screening and crushing plant	0	S	99.00 1,650.00	99.00 1,650.00	99.00 1,650.00	99.00 1,650.00
	C	U	1,000.00	1,000.00	1,000.00	1,000.00
<u>Annual Subsistence Charge*</u> * Note these fees are set by DEFRA and are usually published after 1 April. Therefore fees from 1 April	2022 a	re subi	ect to change			
Standard process Low Risk	0	S	772.00	772.00	772.00	772.00
Standard process Medium Risk	Õ	S	1,161.00	1,161.00	1,161.00	1,161.00
Standard process High Risk	0	S	1,747.00	1,747.00	1,747.00	1,747.00
Reduced fee activities Low Risk	0	S	79.00	79.00	79.00	79.00
PVR I & II combined	0	S	113.00	113.00	113.00	113.00
Mobile screening and crushing plants	0	S	646.00	646.00	646.00	646.00
Fixed Penalty Notices - Statutory Charge (Fee Range - S represents Upper Limit)						
ASB, Crime and Policing Act 2014						
	0	S	100.00	100.00	100.00	100.00
Breach of Community Protection Notice	0 0	S S/D	100.00 75.00	100.00 75.00	100.00 75.00	100.00 75.00

Environmental Protection Act 1990/ Clean Neighbourhoods & Env Act 2005

	Failure to provide a waste transfer note	0	S	300.00	300.00	300.00	300.00
	Littering						
*	Full penalty	0	S	150.00	150.00	150.00	150.00
*	Early payment	0	S	75.00	75.00	75.00	75.00
	Unauthorised distribution of free literature						
*	Full penalty	0	S	150.00	150.00	150.00	150.00
*	Early payment	0	S	50.00	50.00	50.00	50.00
	Domestic waste receptacle offences						
*	Full penalty	0	S	80.00	80.00	80.00	80.00
*	Early payment	Ő	S	60.00	60.00	60.00	60.00
*	Dog control offences	Ő	S	80.00	80.00	80.00	80.00
	Alarm noise - failure to nominate key-holder or to notify local authority key-	0	0	00.00	00.00	00.00	00.00
*		0	c	80.00	80.00	90.00	90.00
	holder's details	0	S	80.00	80.00	80.00	80.00
*	Nuisance parking	0	0	400.00	100.00	100.00	100.00
	Full penalty	0	S	100.00	100.00	100.00	100.00
*	Early payment	0	S	60.00	60.00	60.00	60.00
	Abandoning a vehicle		-				
*	Full penalty	0	S	200.00	200.00	200.00	200.00
*	Early payment	0	S	120.00	120.00	120.00	120.00
	Industrial and commercial waste receptacle offences						
*	Full penalty	0	S	110.00	110.00	110.00	110.00
*	Early payment	0	S	75.00	75.00	75.00	75.00
	Fly-tipping Lower Level	0	S	400.00	400.00	400.00	400.00
	Fly-tipping Upper Level					1,000.00	1,000.00
	Littering from vehicles						
*	Full penalty	0	S/D	150.00	150.00	150.00	150.00
*	Early payment	0	S/D	75.00	75.00	75.00	75.00
	Abandoned shopping trolleys	-					
	Seizure fee	0	S/D	40.00	40.00	40.00	40.00
	Storage fee (per week or part thereof)	Õ	S/D	10.00	10.00	10.00	10.00
	Delivery fee	0	S/D	30.00	30.00	30.00	30.00
		0	0/0	50.00	50.00	00.00	50.00
Anti-so	cial Behaviour Act 2003						
<u>Anti-50</u>	Cial Benaviour Act 2005						
	Graffiti						
*		0	S/D	150.00	150.00	150.00	150.00
*	Full penalty						
	Early payment	0	S/D	50.00	50.00	100.00	100.00
*	Fly posting	0		450.00	450.00	450.00	450.00
*	Full penalty	0	S/D	150.00	150.00	150.00	150.00
*	Early payment	0	S/D	50.00	50.00	100.00	100.00
	High Hedge Complaint	0	S	550.00	550.00	650.00	650.00
<u>Noise</u> A	<u>Act 1996</u>						
	Noise exceeding permitted level - domestic premises						
*	Full penalty	0	S/D	110.00	110.00	110.00	110.00
*	Early payment	0	S/D	75.00	75.00	75.00	75.00
	Noise exceeding permitted level - licensed premises						
*	Full penalty	0	S/D	500.00	500.00	500.00	500.00
	* Levels set by Environment and Enforcement Committee July 2018						

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DESCRIPTION OF CHARGE	VAT	FEE	CHARO April 2023-Ma Excl VAT		CHAR April 2024-N Excl VAT	
SERVICE AREA: OTHER ENVIRONMENTAL HEALTH SERVICES						
CHARGING AREA: HOUSES IN MULTIPLE OCCUPATION AND HOUSING ACT NOTICES						
Houses in Multiple Occupation						
New licence - 5 years	0	D	890.00	890.00	890.00	890.00
Renewal of licence - 5 years	0	D	603.00	603.00	603.00	603.00
Housing Act Notices						
Issuing notices under Housing Acts Immigration Survey checks	0 0	D D	244.00 86.00	244.00 86.00	244.00 86.00	244.00 86.00

DESCRIPTION OF CHARGE	VAT	FEE	CHAR April 2023-N Excl VAT		CHAR April 2024-N Excl VAT	
SERVICE AREA: STREET SERVICES						
CHARGING AREA: STREET NAMING & NUMBERING						
<u>Address Change Charges</u> Renaming/renumbering per property	OS	D	72.00	72.00	77.00	77.00

DESCRIPTION OF CHARGE		VAT	FEE	CHAR April 2023-N Excl VAT	-	CHAR April 2024-N Excl VAT	-
RVICE AREA: HOMELESSNESS							
RGING AREA: RECHARGES TO TENANTS							
arges to Tenants							
Daily Bed and Breakfast Room Charge	(Cost price) (Access to Shared kitchen for cooking, No	0	D	£35 - £90	£35 - £90	£35 - £90	£35 - £9
Amenity charge - 1 person Household per day	Breakfast	0	S	3.50	3.50	3.50	3.5
Additional persons per person - per day		0	S	0.57	0.57	0.57	0.8
Amenity charge - 1 person Household per day	(Breakfast only)	0	S	3.44	3.44	3.44	3.4
Additional persons per person - per day		0	S	0.51	0.51	0.51	0.9
	(Access to Shared kitchen for cooking and						
Amenity charge - 1 person Household per day	Breakfast)	0	S	4.01	4.01	4.01	4.0
Additional persons per person - per day		0	S	1.08	1.08	1.08	1.
Removals	Minimum	S	D	Cost Price	Cost Price	Cost Price	Cost Pri
Furniture		S	D	Cost Price	Cost Price	Cost Price	Cost Pri
Storage - Homeless	per square foot	S	D	Cost Price	Cost Price	Cost Price	Cost Pr

* Amenity Charges based on 21/22 Housing Benefit Ineligible charges

Heating/Hot Water - £2.93 per day Shared kitchen/cooking facilities - .57p per day Breakfast - .51p per day

DESCRIPTION OF CHARGE) <i>(</i> A T		CHAR		CHAR		
DESCRIPTION OF CHARGE		VAI	FEE	April 2023-N	Inc VAT	April 2024-N	Inc VAT
				Excl VAT		Excl VAT	
SERVICE AREA: HOUSING REVENUE ACCOUNT							
CHARGING AREA: ESTATES & SHELTERED							
Housing Estates							
Storage - Evictions	Per week	0	D	12.23	12.23	12.50	12.50
Copying of Housefile		0	D	10.19	10.19	10.50	10.50
Copying of Tenancy Agreement		0	D	10.19	10.19	10.50	10.50
Garage Clearance		S	D	At Cost	At Cost	At Cost	At Cost
Property Clearance 1 or 2 Beds		S	D	At Cost	At Cost	At Cost	At Cost
Property Clearance 3 or 4 Beds		S	D	At Cost	At Cost	At Cost	At Cost
Bulk Waste Removal per item	Min 2 items	0	D	15.00	15.00	15.30	15.30
Tenancy Management							
Court Costs	Average	0	D	412.25	412.25	424.50	424.50
Gas Servicing Warrant Fee		0	D	22.00	22.00	22.00	22.00
Gas Servicing Warrant Enforcement		S	D	35.00	42.00	35.83	43.00
Forced entry		S	D	At Cost	At Cost	At Cost	At Cost
Administration Charge		S	D	13.33	16.00	13.75	16.50
Non-return of Gas/Electric Keys and Cards		0	D	199.02	199.02	200.00	200.00
Garage Rental Fees Per Week							
Car spaces & Car Ports							
Car Space Council Tenant		0	D	2.09	2.09	2.25	2.25
Car Space Private (NCT)		0	D	2.94	2.94	3.17	3.17
Car Space Leaseholder		0	D	2.50	2.50	2.69	2.69
Garages							
Garage Council Tenant		0	D	9.74	9.74	10.49	10.49
Garage Private (NCT)		S	D	13.61	16.33	14.66	17.59
Garage Charities		0	D	13.61	13.61	14.66	14.66
Garage Leasehold		E	D	11.78	11.78	12.69	12.69
Garage Commercial		S	D	25.09	30.11	27.02	32.43

			CHARGES April 2023-March 2024		CHAR	GES
DESCRIPTION OF CHARGE	VAT	FEE			April 2024-N	April 2024-March 2025
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: HOUSING REVENUE ACCOUNT

CHARGING AREA: REPAIRS

Rechargeable Repairs

Replacement Key/Key Fob	S	S D	Cost price	Cost price	Cost price	Cost price
Lock Change - Dwelling:Gain Access – 1 Door ref: 396001		S	Cost price	Cost price	Cost price	Cost price
Lock:Full Lock Change – Front Door ref: 390929	S	S D	Cost price	Cost price	Cost price	Cost price
Opening:Board Up With 12mm Sterling or Plywood ref: 397001	S	S	Cost price	Cost price	Cost price	Cost price
Single Glaze 6mm Window Replacement upto 1 Square Metre ref: 515013	S	S D	Cost price	Cost price	Cost price	Cost price
Single Glaze 6mm Window Replacement over 1 Square Metre ref: 515015	5	S D	Cost price	Cost price	Cost price	Cost price
Double Glazed Window Replacement upto 1 Square Metre ref: 556005	5	S D	Cost price	Cost price	Cost price	Cost price
Double Glazed Window Replacement over 1 Square Metre ref: 556007	5	S D	Cost price	Cost price	Cost price	Cost price
Internal Fire door Replacement 1/2hr (less stops or frame) ref: 330013	5	S D	Cost price	Cost price	Cost price	Cost price
External Timber Door Replacement Panelled or Glazed Front Door ref: 321107	5	S D	Cost price	Cost price	Cost price	Cost price
Renew Internal Ply Flush Door Ref: 330001			Cost price	Cost price	Cost price	Cost price
Paint Pack Dulux - 2 bed	5	S D	Cost price	Cost price	Cost price	Cost price
Correction of Unauthorised Alterations (Where Tenants have conducted works						
without the permission of the Council and retrospective permission can not be	5	S D	Cost price	Cost price	Cost price	Cost price
Any other repair deemed re-chargeable	5	S D	Cost price	Cost price	Cost price	Cost price
Drain:Jet Blockage (per hour) ref: 039004	5	S D	Cost price	Cost price	Cost price	Cost price
Drain:Rod Blockage ref: 039006	5	S D	Cost price	Cost price	Cost price	Cost price
Burst:Repair Burst Pipe ne 28MM ref: 640001	5	S D	Cost price	Cost price	Cost price	Cost price
Admin Cost to process recharge	New S	S D	(0	0 13.33	16

DESCRIPTION OF CHARGE		VAT	FEE	CHAR April 2023-M Excl VAT	-	CHAR April 2024-N Excl VAT	-
SERVICE AREA: HOUSING REVENUE ACCOUNT							
CHARGING AREA: LEASEHOLDERS							
Leaseholders							
Leasehold Information Pack (LPE1)		S	D	147.17	176.60	147.50	177.00
Leasehold Alterations Consent		S	D	147.17	176.60	147.50	177.00
Leasehold property valuations (request for amendment)		S	D	Cost Price	Cost Price	Cost Price	Cost Price
Registration of Notices		0	D	63.33	76.00	63.33	76.00
Lease Extension or Enfranchisement		S	D	888.71	1,066.45	Cost Price	Cost Price
Lease Variation		S	D	433.97	520.76	437.50	525.00
Registration Fee for Charge (If lease rate is different this will be charged instead of		-	_				
the standard fee)		S	D	40.56	48.67	41.67	50.00
Letter of Postponement of Discount Charge to enable further borrowing		S	D	130.00	156.00	133.33	160.00
Registration of charge against property	NEW	S	D			Cost Price	Cost Price
Sheltered Schemes							
Rental of Guest Room Per Night		S	D	9.25	11.10	10.00	12.00

Clean and Green

DESCRIPTION OF CHARGE		VAT	FEE		RGES March 2024	CHARGES April 2024-March 2	
		.,		Excl VAT	Inc VAT	Excl VAT	Inc VAT
HARGING AREA: COMMUNITY EVENTS							
allholder Pitch fees per 3 x 3m pitch							
<u>ghting Up Brentwood - £30 street trading licence is included with the fees</u>							
Catering Unit - serving food e.g burgers, hot dogs etc.		Е	D	200.00	200.00	204.00	204.00
Catering Unit - serving alcohol		Е	D	200.00	200.00	204.00	204.00
Large Business - more than 10 employees		Е	D	137.00	137.00	140.00	140.00
Catering unit - buying food e.g. Bread, cakes, doughnuts, sweets, fruit and vegetables		Е	D	100.00	100.00	102.00	102.00
Small business - less than 10 employees		Е	D	88.00	88.00	90.00	90.00
Crafters and Artists - all hand made by the seller		Е	D	57.00	57.00	59.00	59.00
Registered charity		Е	D	45.00	45.00	46.00	46.00
rawberry Fair and other Community Events							
Catering Unit - serving food e.g. Burgers, hot dogs etc.		Е	D	175.00	175.00	179.00	179.00
Catering Unit - serving alcohol		Е	D	137.00	137.00	140.00	140.0
Large business - more than 10 employees		Е	D	110.00	110.00	113.00	113.0
Catering unit - buying food e.g. Bread, cakes, doughnuts, sweets, fruit and vegetables		Е	D	80.00	80.00	82.00	82.00
Small business - less than 10 employees		E	D	63.00	63.00	65.00	65.00
Crafters and Artists - all handmade by the seller		Ē	D	37.00	37.00	38.00	38.00
Registered charity		E	D	37.00	37.00	38.00	38.00
Ice Cream Van (Exclusive) - Strawberry Fair		Е	D	450.00	450.00	450.00	450.0
Ice Cream Van (Exclusive) - Family Fun Days		E	D	180.00	180.00	185.00	185.0
Face Painters (large community events)		E	D	73.00	73.00	N/A	N/A
mily Fun Days_							
Wristbands - Rides and Bouncy castles	Per Child	Е	D	5.00	5.00	5.00	5.00
Stalls - selling children's pocket money gifts and toys (new category)		E	D	21.00	21.00	22.00	22.00
Sole Catering unit by tender		-		21.00	21.00	22.00	22.00
Face painters (per face painter)		Е	D	25.00	25.00	28.00	28.00
r auc painters (per lace painter)		L	U	20.00	20.00	20.00	20.00

Sponsorship packages - any bespoke packages can be discussed with the Community Services team

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2023-March 2024 Excl VAT Inc VAT		CHAR April 2024-M Excl VAT	
SERVICE AREA: GOLF COURSE						
CHARGING AREA: GOLF COURSE						

Per Revenue and Customs Brief 3(2023) the Council are now treating supplies of leisure services as Non-Business with effect 03/03/2023. Prior to this the Sports VAT Exemption was used with effect 01/10/2018. Prior to this, fees would have included VAT at the standard rate.

Annual Season Ticket							
7 day Adult		0	D	860.00	860.00	980.00	980.00
7 day Junior (under 17)		0	D	N/A	N/A	N/A	N/A
7 day Junior (under 17)	After 3pm	0	D	60.00	60.00	70.00	70.00
7 day Intermediate (under 25)		0	D	640.00	640.00	730.00	730.00
5 day Adult	Mon - Fri	0	D	720.00	720.00	820.00	820.00
5 day Concessionary	Mon - Fri	0	D	580.00	580.00	660.00	660.00
<u>Weekday</u>							
Per Round - 18 holes - Adult		0	D	N/A	N/A	N/A	N/A
Per Round - 18 holes - Adult	Mon-Thu	0	D	25.00	25.00	28.00	28.00
Per Round - 18 holes - Junior (under 17) & 65 and over		0	D	N/A	N/A	N/A	N/A
Per Round - 18 holes - Junior (under 17) & 65 and over	Mon-Thu	0	D	22.00	22.00	25.00	25.00
Weekends and Public Holidays							
Per Round - 18 holes - Adult		0	D	N/A	N/A	N/A	N/A
Per Round - 18 holes - Adult	Fri - Sun	0	D	31.00	31.00	35.00	35.00
Juniors (under 17) & 65 and over	After 1pm	0	D	N/A	N/A	N/A	N/A
Juniors (under 17) & 65 and over	After 3pm	0	D	22.00	22.00	25.00	25.00
Other Charges							
Twilight Play - Weekday		0	D	13.00	13.00	15.00	15.00
Twilight Play - Weekends and Public Holidays		0	D	14.00	14.00	15.00	15.00

Group Bookings Offer. For group bookings of 20 people or more, each person receives 25% off green fees. Please note this offer is not available in conjunction with any other offer and can be withdrawn at any time.

Corporate Offer. Receive 25% discount on green fees and 10% discount on season tickets when you produce a valid employee ID from the following companies **Armed Service Discount**. 50% discount on green fees and 10% discount on memberships for current and past serving members of the armed forces during November. **Brentwood Borough Council Staff:** 50% discount

	VAT	FEE	April 2023-N Excl VAT	March 2024 Inc VAT	April 2024-№ Excl VAT	larch 2025 Inc VAT
SERVICE AREA: OPEN SPACES						

CHARGING AREA: SPORTS FACILITIES AND OPEN SPACES

Per Revenue and Customs Brief 3(2023) the Council are now treating supplies of leisure services as Non-Business with effect 03/03/2023 (NB block bookings of 10 or more remain VAT Exempt per VAT Notice 742 section 5.4). Prior to this the Sports VAT Exemption was used with effect 01/10/2018. Prior to this, fees not meeting the block booking requirements would have included VAT at the standard rate.

Football & Rugby

	King George's Playing Field & Warley Playing Fields (with Changing Facilities)							
	Pitch & Pavilion - Fortnightly - Adult - Season	Sunday/Bank Holidays	0	D	1,192.00	1,192.00	1,274.00	1,274.00
	Pitch & Pavilion - Fortnightly - Adult - Season	Other Days	0	D	1,165.00	1,165.00	1,245.00	1,245.00
	Pitch & Pavilion - Weekly - Adult - Season	Sunday/Bank Holidays	0	D	2,383.00	2,383.00	2,546.00	2,546.00
	Pitch & Pavilion - Weekly - Adult - Season	Other Days	0	D	2,325.00	2,325.00	2,484.00	2,484.00
	Occasional Matches - Adult	Any Day	0	D	118.00	118.00	127.00	127.00
	Other Playing Fields (No Changing Facilities)							
	Pitch - Fortnightly - Adult - Season	Any Day	0	D	757.00	757.00	809.00	809.00
	Pitch - Weekly - Adult - Season	Any Day	0	D	1,507.00	1,507.00	1,610.00	1,610.00
	Junior Matches All Sites (No Changing Facilities)							
	Pitch - Fortnightly - Junior - Season	Any Day	0	D	415.00	415.00	444.00	444.00
	Pitch - Weekly - Junior - Season	Any Day	0	D	825.00	825.00	882.00	882.00
	Occasional Matches (No Changing Facilities)							
	Adult	Any Day	0	D	75.00	75.00	81.00	81.00
	Juniors (under17)	Any Day	0	D	46.00	46.00	50.00	50.00
	Mini Soccer - All Sites (No Changing Facilities)							
	Seasonal Booking every week	Weekly	Е	D	439.00	439.00	469.00	469.00
	Occasional	Any Day	0	D	39.00	39.00	42.00	42.00
Bowling	g Greens							
	Bowls - Season	Adult	0	D	182.00	182.00	195.00	195.00
	Bowls - Season	Juniors/OAP's	0	D	114.00	114.00	122.00	122.00
	Match Reservations + per rink (inclusive of visitors fees non returnable)	Club Charges	0	D	9.00	9.00	10.00	10.00
	Other Reservations (not inclusive of visitors fees non returnable)	Club Charges	0	D	6.50	6.50	7.00	7.00
<u>Large C</u>	open spaces (The Brentwood Centre)							
	Large Events - more than 1/2 Field with £5 or more admission fee		Е	D	2,560.00	2,560.00		
	Medium Events - less than 1/2 field and less than £5 admission fee		Е	D	1,055.00	1,055.00	The setting	
	Small Events - less than 1/4 field		Е	D	453.00	453.00	fees are mai	
	Set up and take down for events						Everyone Act	<u>tive (SLM)</u>
	Keep Fit sessions - No cordoning off of field (max 20) Non commercial or charitable events (following approval by ward members) 50% disc	Single	0	D	19.17	23.00		
Large C	pen spaces (King Georges Playing Field)							
	Area A (Prev Area B) Open space opposite old paddling pool area		Е	D	453.00	453.00	453.00	453.00
	Keep Fit sessions - No cordoning off of field (max 20)		ō	D	19.58	23.50	19.58	23.50
	Non commercial or charitable events (following approval by ward members) 50% disc	count	U	_				
<u>Other C</u>	pen Spaces							
	Open Space (following approval by Ward members)	Daily Charge	Е	D	453.00	453.00	The setting	<u>of t</u> hese
	Keep Fit sessions - No defined area (max 20 people)	Single session	0	D	19.58	23.50	fees are mai	
<u>All Ope</u>	n Spaces							
	Filming Location Fee (subject to conditions & credits)	Open Space only	S	D	By negotiat	tion and	By negotiat	ion and
	Repeat Fee				1% of orig	inal fee	1% of orig	nal fee

DESCRIPTION OF CHARGE	VAT	FEE	CHARG April 2023-Ma Excl VAT		CHAR April 2024-N Excl VAT	
SERVICE AREA: OTHER ENVIRONMENTAL HEALTH SERVICES						
SERVICE AREA: FOOD & HEALTH SAFETY						
Skin Piercing						
Premises Registration Practitioner Registration	0 0	D D	262.00 93.00	262.00 93.00		262.00 93.00

<u>Other Charges</u>

		_				
Food Hygiene Rating Score Re-inspection (FHRS)	0	D	186.00	186.00	186.00	186.00

Finance, Asset, Investments and Recovery

DESCRIPTION OF CHARGE	VAT FE		CHARGES April 2023-March 2024		GES /arch 2025
		Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: PARKING

CHARGING AREA: Offstreet Parking

Chatham Way

Monday to Saturday			Chargable period 2	4 Hours	Chargable period 24 Hours		
30 mins	S	D	0.00	0.00	0.00	0.00	
1 hours	S	D	0.92	1.10	1.25	1.50	
2 hours	S	D	1.83	2.20	2.08	2.50	
2 hours with discount card	S	D	1.25	1.50	1.50	1.80	
3 hours	S	D	2.75	3.30	2.92	3.50	
4 hours	S	D	3.67	4.40	3.75	4.50	
5 hours	S	D	4.58	5.50	4.58	5.50	
6 hours +	S	D	5.50	6.60	5.83	7.00	
24 hours	S	D	7.33	8.80	N/A	N/A	
Sunday Charge							
All day	S	D	0.92	1.10	0.00	0.00	
Coptfold Road							
Monday to Saturday - 6:00am to 10:00pm							
30 mins	S	D	0.00	0.00	0.00	0.00	
1 hours	S	D	0.83	1.00	0.83	1.00	
2 hours	S	D	1.67	2.00	1.67	2.00	
3 hours	S	D	2.50	3.00	2.50	3.00	
4 hours	S	D	3.33	4.00	3.33	4.00	
5 hours	S	D	4.17	5.00	4.17	5.00	
6 hours	S	D	5.00	6.00	5.00	6.00	
Sunday Charge - 6:00am to 10:00pm							
All day	S	D	0.83	1.00	0.00	0.00	
Lost Ticket	S	D	5.00	6.00	5.00	6.00	

<u>William Hunter Way</u>

Monday to Saturday		Chargable period 24 Hours		Chargable period 24 Hours		
30 mins	S	D	0.00	0.00	0.00	0.00
1 hours	S	D	0.92	1.10	1.25	1.50
2 hours	S	D	1.83	2.20	2.08	2.50
2 hours with discount card	S	D	1.25	1.50	1.50	1.80
3 hours	S	D	2.75	3.30	2.92	3.50
4 hours	S	D	3.67	4.40	3.75	4.50
5 hours	S	D	4.58	5.50	4.58	5.50
6 hours	S	D	5.50	6.60	5.83	7.00
24 hours	S	D	7.33	8.80	N/A	N/A
Sunday Charge						
All day	S	D	0.92	1.10	0.00	0.00

DESCRIPTION OF CHARGE	VAT	FEE		CHARGES CHARG April 2023-March 2024 April 2024-Ma		1arch 2025
			Excl VAT	Inc VAT	Excl VAT	Inc VAT
SERVICE AREA: PARKING						
CHARGING AREA: Offstreet Parking						

<u>Town Hall</u>

Monday to Friday not open to the public.

Saturday Charge			Chargable period	24 Hours	Chargable period	24 Hours
30 mins	S	D	0.00	0.00	0.00	0.00
1 hours	S	D	0.92	1.10	1.25	1.50
2 hours	S	D	1.83	2.20	2.08	2.50
2 hours with discount card	S	D	1.25	1.50	1.50	1.80
3 hours	S	D	2.75	3.30	2.92	3.50
4 hours	S	D	3.67	4.40	3.75	4.50
5 hours	S	D	4.58	5.50	4.58	5.50
6 hours	S	D	5.50	6.60	5.83	7.00
24 hours	S	D	7.33	8.80	0.00	0.00
Sunday Charge						
All day	S	D	0.92	1.10	0.00	0.00
King George's Playing Field						
Monday to Saturday - 6:00am to 7:00pm						
30 mins	S	D	0.00	0.00	0.00	0.00
1 hours	S	D	0.92	1.10	1.25	1.50
2 hours	S	D	1.83	2.20	2.08	2.50
2 hours with discount card	S	D	1.25	1.50	1.50	1.80
3 hours	S	D	2.75	3.30	2.92	3.50
4 Hours	S	D	3.67	4.40	3.75	4.50
5 hours	S	D	4.58	5.50	4.58	5.50
6 hours	S	D	5.50	6.60	5.83	7.00
Over 6 hours	S	D	7.33	8.80	7.50	9.00
Monday to Saturday - 6:00am to 7:00pm						
Mini-bus - All Day	S	D	14.17	17.00	14.17	17.00
Coach - All Day	S	D	27.50	33.00	27.50	33.00

<u>Ingatestone</u>

Maximum stay 2 hours no return for 4 hours

S D 0.00 0.00 0.00 0.00

Note - This is for Bell Mead and Market Square Monday to Saturday 8:00am - 6:00pm

Friars Avenue

Maximum stay 3 hours no return for 4 hours						
Monday to Saturday			Chargeable period 24	Hours	Chargeable period	24 Hours
30 mins	S	D	0.00	0.00	0.00	0.00
1 hours	S	D	0.92	1.10	1.25	1.50
2 hours	S	D	1.83	2.20	2.08	2.50
2 hours with discount card	S	D	1.25	1.50	1.50	1.80
3 hours	S	D	2.75	3.30	2.92	3.50
Sunday Charge						
All day	S	D	0.92	1.10	0.00	0.00

Hunters Avenue

Maximum stay 3 hours no return for 4 hours						
Monday to Saturday			Chargeable period 24 H	ours	Chargeable period 24	<u> Hours</u>
30 mins	S	D	0.00	0.00	0.00	0.00
1 hours	S	D	0.92	1.10	1.25	1.50
2 hours	S	D	1.83	2.20	2.08	2.50
2 hours with discount card	S	D	1.25	1.50	1.50	1.80
3 hours	S	D	2.75	3.30	2.92	3.50
Sunday Charge						
All day	S	D	0.92	1.10	0.00	0.00

DESCRIPTION OF CHARGE	VAT	FEE	CHAR April 2023-N		CHAR April 2024-N	RGES ⁄Iarch 2025
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: PARKING

CHARGING AREA: Offstreet Parking - Season Tickets and Penalty Charge Notices

Season Tickets - Standard Charge - No refund

7 days	S	D	33.33	40.00	33.33	40.00
1 month	S	D	100.00	120.00	100.00	120.00
3 months	S	D	300.00	360.00	300.00	360.00
6 months	S	D	566.67	680.00	566.67	680.00
12 months	S	D	1,025.00	1,230.00	1,025.00	1,230.00

Note - For Coptfold Road, William Hunter Way*, Friars Avenue, Hunter Avenue and Eagle Way car parks. *-No new season tickets will be offered for William Hunter Way Car Park

Season Tickets - £2 overnight charge - No refund

7 days	S	D	11.67	14.00	11.67	14.00
1 month	S	D	50.83	61.00	50.83	61.00
3 months	S	D	152.08	182.50	152.08	182.50
6 months	S	D	304.17	365.00	304.17	365.00
12 months	S	D	608.33	730.00	608.33	730.00

Note - Only for resident parking (subject to address confirmation) at William Hunter way and Chatham way car parks.

Penalty Charge Notice

Higher Level Penalty Charge Notice	0	S	70.00	70.00	70.00	70.00
Higher Level Penalty Charge Notice (if paid within 14 days)	0	S	35.00	35.00	35.00	35.00
Lower Level Penalty Charge Notice	0	S	50.00	50.00	50.00	50.00
Lower Level Penalty Charge Notice (if paid within 14 days)	0	S	25.00	25.00	25.00	25.00

Annual Parking Permit for Housing Parking Orders	S D	28	34	33	40
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Excl VAT Inc VAT Excl VAT Inc VAT SERVICE AREA: DESIGN AND PRINT SERVICES Inc VAT Inc VAT CHARGING AREA: DESIGN AND PRINT SERVICES Inc VAT Inc VAT	DESCRIPTION OF CHARGE	VAT	VAT	VAT	FEE	CHARGES April 2023-March 20)24	CHAR April 2024-M	
				Excl VAT Inc V	T	Excl VAT	Inc VAT		
CHARGING AREA: DESIGN AND PRINT SERVICES	SERVICE AREA: DESIGN AND PRINT SERVICES								
	CHARGING AREA: DESIGN AND PRINT SERVICES								

External Printing			£	£	£	£
Provision of design and print services - per hour	S	D	18.33	22.00	19.17	23.00
Price per black and white copy	S	D	0.02	0.02	0.02	0.02
Price per colour copy	S	D	0.04	0.05	0.05	0.06
Provision of printing materials	S	D	As per job spec			

			CHARGES April 2023-March 2024			
DESCRIPTION OF CHARGE	VAI	FEE	-		-	March 2025
			Excl VAT	Inc VAT	Excl VAT	Inc VAT
SERVICE AREA: OFFICE ACCOMMODATION						
CHARGING AREA: WEDDINGS & ROOM HIRE						
Commitee Room Hire (Town Hall)						
Council Chamber Half Day*	S	D	400.00	480.00	425.00	510.00
Council Chamber Full Day*	S	D	680.00	816.00	725.00	870.00
Committee Rooms 1 Half Day*	S	D	175.00	210.00	183.33	220.00
Committee Rooms 1 Full Day*	S	D	280.00	336.00	300.00	360.00
Committee Rooms 2 Half Day*	S	D	70.00	84.00	75.00	90.00
Committee Rooms 2 Full Day*	S	D	115.00	138.00	125.00	150.00
Civic Foyer Half Day	S	D	115.00	138.00	125.00	150.00
Civic Foyer Full Day	S	D	200.00	240.00	216.67	260.00
Leader's Room Half Day	S	D	90.00	108.00	91.67	110.00
Leader's Room Full Day	S	D	165.00	198.00	175.00	210.00
* 50% Discount applicable for booking made by Charities and Community Groups						
<u>Weddings (Town Hall - From August 2019)</u>						
Council Chamber Monday - Thursday	S	D	390.00	468.00	390.00	468.00
Council Chamber Friday	S	D	390.00	468.00	390.00	468.00
Council Chamber Saturday	S	D	390.00	468.00	390.00	468.00
* Please note fees for wedding ceremonies in the Council Chamber are administered by BBC and does not include registrar fee						
Committee Rooms Monday - Thursday	E/S	D	200.00	240.00	200.00	240.00
Committee Rooms Friday	E/S	D	260.00	312.00	260.00	312.00
Committee Rooms Saturday	E/S	D	320.00	384.00	320.00	384.00
		-	020.00	001100	020.00	001.00

Please note the above charges do not include the fee for the certificate. £11 will need to be paid in addition to the charges above.

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2023-March 2024 Excl VAT Inc VAT			ARGES 4-March 2025 Inc VAT
SERVICE AREA: PLANNING & ECONOMY						
CHARGING AREA: Economic Development Brentwood Business Showcase exhibitor stands			191.67	230	N/A	N/A

For more information about sponsorship packages, contact the Economic Development team on business@brentwood.gov.uk

PLANNING & LICENSING

DESCRIPTION OF CHARGE	VAT FEE		CHAR April 2023-N Excl VAT	CHAR April 2024-M Excl VAT	

SERVICE AREA: LAND CHARGES

CHARGING AREA: Land Charges

Search Fees

LLC1	0	S	22.00	22.00	23.00	23.00
CON 29R	S	S	106.67	128.00	108.00	135.00
CON 29R including LLC1	S/O	S	124.17	149.00	125.60	157.00
CON 290 optional enquiries, except Q22	S	S	13.33	16.00	13.60	17.00
CON 290 optional enquiries, Q22 only	S	S	15.00	18.00	15.20	19.00
Any other additional enquiries	0	S	34.00	34.00	36.00	36.00
Additional parcels of Land	S	S	39.17	47.00	38.40	48.00

In relation to CON 290, Q.22 only, additonal parcels of land are processed at £1 per parcel, subject to maximum of 6 parcels of land, there being a £20 maximum fee payable in this regard

Personal Searches - Self Service

Free Free

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2023-March 2024		CHARGES April 2024-March 2025	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: LICENSING

CHARGING AREA: Licence Fees

Street Trading

Static Licence	0	D 1,000.00	1,000.00	1,060.00	1,060.00
Mobile Licence	0	D 600.00	600.00	N/A	N/A
Static Consent	0	D 1,000.00	1,000.00	N/A	N/A
Mobile Consent	0	D 600.00	600.00	636.00	636.00
Market Operator weekly Fee	0	D 425.00	425.00	450.00	450.00
Market Operator additional days Fee (per day)	0	D 200.00	200.00	212.00	212.00
Scrap Metal	-	2 200.00	200.00	212.00	212.00
Site Application - New - 3 years	0	D 510.00	510.00	540.00	540.00
Collector Application - New - 3 years	0	D 300.00	300.00	318.00	318.00
Variation	0	D 100.00	100.00	106.00	106.00
Site Renewal Application - 3 years	0	D 510.00	510.00	540.00	540.00
Collector Renewal Application - 3 years	0	D 252.00	252.00	267.00	267.00
Skin Piercing					
Premises Registration	0	D 284.00	284.00	301.00	301.00
Practitioner Registration	0	D 100.00	100.00	106.00	106.00
Animals					
* Please note vet costs are in addition to these fees where vet required					
Animal Boarding - Application Fee	0	D 330.00	330.00	350.00	350.00
Animal Boarding - Grant Fee	0	D 110.00	110.00	116.00	116.00
Selling Animals As Pets - Application Fee	0	D 330.00	330.00	350.00	350.00
Selling Animals As Pets - Grant Fee	0	D 110.00	110.00	116.00	116.00
Dog Breeding - Application Fee	0	D 330.00	330.00	350.00	350.00
Dog Breeding - Grant Fee	0	D 110.00	110.00	116.00	116.00
Hiring Out Horses - Application Fee	Ö	D 330.00	330.00	350.00	350.00
Hiring Out Horses - Grant Fee	0 0	D 110.00	110.00	116.00	116.00
Keeping Animals for Exhibition - Application Fee	0 0	D 330.00	330.00	350.00	350.00
Keeping Animals for Exhibition - Grant Fee	Ö	D 110.00	110.00	116.00	116.00
Combination Of Activities - Application Fee (for each additional activity)	0 0	D 145.00	145.00	154.00	154.00
Combination Of Activities - Application ree (for each additional activity)	0	D 143.00 D 82.00	82.00	87.00	87.00
Variation to licence/re-evaluation or rating	0			260.00	
Appeal (All Licences)	0	D 245.00 D 150.00	245.00 150.00	260.00 159.00	260.00
Variation to reduce the licencable acivities or number of animals	0				159.00
		D 93.00	93.00	98.00	98.00
Additional Premises under an arrangers element of a Home Boarding Lic (New)	0	D 70.00	70.00	74.00	74.00
Dangerous Wild Animals - 2 years	0	D 500.00	500.00	530.00	530.00
Zoo Premises New - 6 years	0	D 1,500.00	1,500.00	1,590.00	1,590.00
Zoo Premises Renewal - 4 years	0	D 800.00	800.00	848.00	848.00
Sex Establishment Licensing					
Premises Application	0	D 2,330.00	2,330.00	2,470.00	2,470.00
Premises Renewal	Õ	D 1,590.00	1,590.00	1,685.00	16,685.00
Premises Variation	Õ	D 530.00	530.00	562.00	562.00
Pavement Permit	-	_			
New application Tables and Chairs 1-2 tables		D 286.00	286.00	303.00	303.00
New Application Tables and Chairs 3-6 tables	0	D 517.00	517.00	548.00	548.00
New Application Tables and Chairs over 6 tables.	0	D 742.00	742.00	786.00	786.00
Renewal application Tables and Chairs 1-2 tables	0	D 176.00	176.00	186.00	186.00
Renewal Application Tables and Chairs 3-6 tables	0	D 407.00	407.00	431.00	431.00
Renewal Application Tables and Chairs over 6 tables.	0	D 632.00	632.00	670.00	670.00
Business and Planning Act applications	0	D 100.00	100.00	100.00	100.00
Read Closure					
Road Closure Application to close road with 0 - 499 people attending	0		220.00	233.00	233.00
Application to close road with 500 - 1999 people attending		D 220.00			
Application to close road with 2000+ people attending	0 0	D 396.00	396.00 748.00	420.00	420.00
Application to close road with 2000+ people attenuing	0	D 748.00	748.00	793.00	793.00

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2023-March 2024		CHARGES April 2024-March 2025	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: LICENSING

CHARGING AREA: Licence Fees

Gambling Act 2005

Bingo Clubs					
New Application	0	D 3,500.00	3,500.00	3,500.00	3,500.00
Annual Fee	0	D 1,000.00	1,000.00	1,000.00	1,000.00
CON 29R including LLC1	0	D 1,750.00	1,750.00	1,750.00	1,750.00
Application to Transfer	0	D 1,200.00	1,200.00	1,200.00	1,200.00
Application to Re-instatement	0	D 1,200.00		1,200.00	1,200.00
Application for Provisional Statement	0	D 3,500.00	,	3,500.00	3,500.00
Licence Application (Provisional Statement Holders)	0	D 1,200.00		1,200.00	1,200.00
Betting Premises					
New Application	0	D 3,000.00	3,000.00	3,000.00	3,000.00
Annual Fee	0	D 600.00	600.00	600.00	600.00
Application to Vary	0	D 1,500.00	1,500.00	1,500.00	1,500.00
Application to Transfer	0	D 1,200.00	1,200.00	1,200.00	1,200.00
Application to Re-instatement	0	D 1,200.00	1,200.00	1,200.00	1,200.00
Application for Provisional Statement	0	D 3,000.00	3,000.00	3,000.00	3,000.00
Licence Application (Provisional Statement Holders)	0	D 1,200.00	1,200.00	1,200.00	1,200.00
Tracks					
New Application	0	D 2,500.00	2,500.00	2,500.00	2,500.00
Annual Fee	0	D 1,000.00	1,000.00	1,000.00	1,000.00
Application to Vary	0	D 1,250.00	1,250.00	1,250.00	1,250.00
Application to Transfer	0	D 950.00	950.00	950.00	950.00
Application to Re-instatement	0	D 950.00	950.00	950.00	950.00
Application for Provisional Statement	0	D 2,500.00	2,500.00	2,500.00	2,500.00
Licence Application (Provisional Statement Holders)	0	D 950.00		950.00	950.00

Family Entertainment Centres

Family Entertainment Centres						
New Application	0	D	2,000.00	2,000.00	2,000.00	2,000.00
Annual Fee	0	D	750.00	750.00	750.00	750.00
Application to Vary	0	D	1,000.00	1,000.00	1,000.00	1,000.00
Application to Transfer	0	D	950.00	950.00	950.00	950.00
Application to Re-instatement	0	D	950.00	950.00	950.00	950.00
Application for Provisional Statement	0	D	2,500.00	2,500.00	2,500.00	2,500.00
Licence Application (Provisional Statement Holders)	0	D	950.00	950.00	950.00	950.00
Adult Gaming Centres						
New Application	0	D	2,000.00	2,000.00	2,000.00	2,000.00
Annual Fee	0	D	1,000.00	1,000.00	1,000.00	1,000.00
Application to Vary	0	D	1,000.00	1,000.00	1,000.00	1,000.00
Application to Transfer	0	D	1,200.00	1,200.00	1,200.00	1,200.00
Application to Re-instatement	0	D	1,200.00	1,200.00	1,200.00	1,200.00
Application for Provisional Statement	0	D	2,000.00	2,000.00	2,000.00	2,000.00
Licence Application (Provisional Statement Holders)	0	D	1,200.00	1,200.00	1,200.00	1,200.00
Prize Gaming Permit and Family Entertainment Centre Gaming Machine Permit						
Permit Application (New)	0	S	300.00	300.00	300.00	300.00
Permit Application (Existing Operator)	0	S	100.00	100.00	100.00	100.00
Renewal of Permit	0	S	300.00	300.00	300.00	300.00
Change of Name on Permit	0	S	25.00	25.00	25.00	25.00
Copy of Permit	0	S	15.00	15.00	15.00	15.00
Club Gaming or Machine Permit	•	-				
Permit Application (New)	0	S	200.00	200.00	200.00	200.00
Permit Application (Existing Holder)	0	S	100.00	100.00	100.00	100.00
Permit Application (Holder of club premises certificate under Licensing Act 2003)	0	S	100.00	100.00	100.00	100.00
Renewal of Permit	0	S	200.00	200.00	200.00	200.00
Annual Fee for Permit	0	S	50.00	50.00	50.00	50.00
Application to Vary Club Permit	0	S	100.00	100.00	100.00	100.00
Copy of Permit	0	S	15.00	15.00	15.00	15.00
Other Tommersen (Lise Netline (TUN))	~	0	F00.00	500.00	F00 00	500.00
Temporary Use Notice (TUN)	0	S	500.00	500.00	500.00	500.00
Occasional Use Notice (OUN)	0	S	0.00	0.00	0.00	0.00
Copy of Premises Licence	0	D	25.00	25.00	25.00	25.00
Notification of Change of Circumstances for Premises Licence	0	D	50.00	50.00	50.00	50.00
Copy of Notice	0	S	25.00	25.00	25.00	25.00

DESCRIPTION OF CHARGE	VAT F		CHARGES April 2023-March 2024	CHARGES April 2024-March 2025
			Excl VAT Inc VAT	Excl VAT Inc VAT

SERVICE AREA: LICENSING

CHARGING AREA: Licence Fees

Licensing Act 2003

Premises - Band A (None to £4,300)						
Premises Licences - New Application and Variation	0	S	100.00	100.00	100.00	100.00
Premises Licences - Annual Charge	0	S	70.00	70.00	70.00	70.00
CON 29R including LLC1	0	S	100.00	100.00	100.00	100.00
Club Premises Certificates - Annual Charge	0	S	70.00	70.00	70.00	70.00
oldo Fremises Certificates - Annual Charge	0	0	70.00	70.00	70.00	70.00
<u> Premises - Band B (£4,301 to £33,000)</u>						
Premises Licences - New Application and Variation	0	S	190.00	190.00	190.00	190.00
Premises Licences - Annual Charge	0	S	180.00	180.00	180.00	180.00
Club Premises Certificates - New Application and Variation	0	S	190.00	190.00	190.00	190.00
Club Premises Certificates - Annual Charge	0	S	180.00	180.00	180.00	180.00
Premises - Band C (£33,001 to £87,000)						
Premises Licences - New Application and Variation	0	c	215.00	215 00	215 00	215.00
		S	315.00	315.00	315.00	315.00
Premises Licences - Annual Charge	0	S	295.00	295.00	295.00	295.00
Club Premises Certificates - New Application and Variation	0	S	315.00	315.00	315.00	315.00
Club Premises Certificates - Annual Charge	0	S	295.00	295.00	295.00	295.00
<u> Premises - Band D (£87,001 to £125,000)</u>						
Premises Licences - New Application and Variation	0	S	450.00	450.00	450.00	450.00
Premises Licences - Annual Charge	0	S	320.00	320.00	320.00	320.00
Club Premises Certificates - New Application and Variation	0	S	450.00	450.00	450.00	450.00
Club Premises Certificates - Annual Charge	0	S	320.00	320.00	320.00	320.00
	C C	U	020.00	020.00	020.00	020.00
<u> Premises - Band E (£125,001 plus)</u>						
Premises Licences - New Application and Variation	0	S	635.00	635.00	635.00	635.00
Premises Licences - Annual Charge	0	S	350.00	350.00	350.00	350.00
Club Premises Certificates - New Application and Variation	0	S	635.00	635.00	635.00	635.00
Club Premises Certificates - Annual Charge	0	S	350.00	350.00	350.00	350.00
Additional Fees (based on number in attendance at any one time)						
Additional Premises Licence Fee:		-				
5,000 to 9,999	0	S	1,000.00	1,000.00	1,000.00	1,000.00
10,000 to 14,999	0	S	2,000.00	2,000.00	2,000.00	2,000.00
15,000 to 19,999	0	S	4,000.00	4,000.00	4,000.00	4,000.00
20,000 to 29,999	0	S	8,000.00	8,000.00	8,000.00	8,000.00
30,000 to 39,999	0	S	16,000.00	16,000.00	16,000.00	16,000.00
40,000 to 49,999	0	S	24,000.00	24,000.00	24,000.00	24,000.00
50,000 to 59,999	0	S	32,000.00	32,000.00	32,000.00	32,000.00
60,000 to 69,999	0	S	40,000.00	40,000.00	40,000.00	40,000.00
70,000 to 79,999	0	S	48,000.00	48,000.00	48,000.00	48,000.00
80,000 to 89,999	0	S	56,000.00	56,000.00	56,000.00	56,000.00
90,000 and over	0	S	64,000.00	64,000.00	64,000.00	64,000.00
Additional Annual Fee Payable (if applicable):						
5,000 to 9,999	0	S	500.00	500 00	500 00	500.00
			500.00	500.00	500.00	500.00
10,000 to 14,999	0	S	1,000.00	1,000.00	1,000.00	1,000.00
15,000 to 19,999	0	S	2,000.00	2,000.00	2,000.00	2,000.00
20,000 to 29,999	0	S	4,000.00	4,000.00	4,000.00	4,000.00
30,000 to 39,999	0	S	8,000.00	8,000.00	8,000.00	8,000.00
40,000 to 49,999	0	S	12,000.00	12,000.00	12,000.00	12,000.00
50,000 to 59,999	0	S	16,000.00	16,000.00	16,000.00	16,000.00
60,000 to 69,999	0	S	20,000.00	20,000.00	20,000.00	20,000.00
70,000 to 79,999	0	S	24,000.00	24,000.00	24,000.00	24,000.00
80,000 to 89,999	0	S	24,000.00	24,000.00	24,000.00	
90,000 to 89,999 90,000 and over	0				•	28,000.00
	0	S	32,000.00	32,000.00	32,000.00	32,000.00

DESCRIPTION OF CHARGE	VAT	T FEE	CHARC April 2023-Ma		CHARGES April 2024-March 2025	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: LICENSING

CHARGING AREA: Licence Fees

Licensing Act 2003 (cont.)

Other Fees						
Application for the grant or renewal of a personal licence	0	S	37.00	37.00	37.00	37.00
CON 29R including LLC1	0	S	21.00	21.00	21.00	21.00
Theft, loss etc of premises licence or summary	0	S	10.50	10.50	10.50	10.50
Application for a provisional statement where premises being built etc	0	S	315.00	315.00	315.00	315.00
Notification of change of name or address	0	S	10.50	10.50	10.50	10.50
Application to vary licence to specify individual as premises supervisor	0	S	23.00	23.00	23.00	23.00
Application for transfer of premises licence	0	S	23.00	23.00	23.00	23.00
Interim authority notice following death etc.of licence holder	0	S	23.00	23.00	23.00	23.00
Theft, loss etc.of certificate or summary	0	S	10.50	10.50	10.50	10.50
Notification of change of name or alteration of rules of club	0	S	10.50	10.50	10.50	10.50
Change of relevant registered address of club	0	S	10.50	10.50	10.50	10.50
Theft, loss etc.of temporary event notice	0	S	10.50	10.50	10.50	10.50
Theft, loss etc.of personal licence	0	S	10.50	10.50	10.50	10.50
Duty to notify change of name or address	0	S	10.50	10.50	10.50	10.50
Right of freeholder etc.to be notified of licensing matters	0	S	21.00	21.00	21.00	21.00
Application to vary premises licence at community premises to include alternative						
licence condition	0	S	23.00	23.00	23.00	23.00
Application for minor variation	0	S	89.00	89.00	89.00	89.00

DESCRIPTION OF CHARGE	VAT	FEE	CHAR April 2023-M		CHAR April 2024-M	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT

SERVICE AREA: LICENSING

CHARGING AREA: Licence Fees

<u>Taxi</u>

Vehicle Licence - Hackney Carriage					
Vehicle Licence - including Plate	Ο	S 296.00	296.00	296.00	296.00
CON 29R including LLC1	Ο	S 80.00	80.00	80.00	80.00
Vehicle Licence - Private Hire					
Vehicle Licence - including Plate	Ο	S 274.00	274.00	274.00	274.00
Vehicle Replacement	0	S 80.00	80.00	80.00	80.00
Drivers Licence - Hackney Carriage and Private Hire					
Drivers Licence - Hackney Gamage and I fivate fille					
Combined Driver New - 1 year (Excludes DBS)	0	S 160.00	160.00	160.00	160.00
Combined Driver Renewal - 1 year (Excludes DBS)	0	S 143.00	143.00	143.00	143.00
Combined Driver New - 3 years (Excludes DBS)	0	S 404.00	404.00	404.00	404.00
Combined Driver Renewal - 3 years (Excludes DBS)	0	S 354.00	354.00	354.00	354.00
Private Hire Driver New - 1 year (Excludes DBS) (New)	0	S 160.00	160.00	160.00	160.00
Private Hire Driver Renewal - 1 year (Excludes DBS) (New)	0	S 143.00	143.00	143.00	143.00
Private Hire Driver New - 3 years (Excludes DBS) (New)	0	S 404.00		404.00	404.00
Private Hire Driver Renewal - 3 years (Excludes DBS) (New)	0	S 354.00		354.00	354.00
Hackney Carriage Driver New - 1 year (Excludes DBS) (New)	0	S 160.00	160.00	160.00	160.00
Hackney Carriage Driver Renewal - 1 year (Excludes DBS) (New)	0	S 143.00		143.00	143.00
Hackney Carriage Driver New - 3 years (Excludes DBS) (New)	0	S 404.00		404.00	404.00
Hackney Carriage Driver Renewal - 3 years (Excludes DBS) (New)	0	S 354.00		354.00	354.00
Disclosure and Barring Service (DBS) Check (new to update service)	0	S 52.00		52.00	52.00
Disclosure and Barring Service (DBS) Check (update service lapsed)	0	S 85.00		85.00	85.00
	-				

Driver and Vehicle Licensing Agency (DVLA) Check outside of an application Re-Test - Knowledge Test	0	S S	5.00 35.00	5.00 35.00	5.00 35.00	5.00 35.00
Replacements						
ID	0	S	6.00	6.00	6.00	6.00
PHV Cards	0	S	6.00	6.00	6.00	6.00
Tariff Cards	0	S	6.00	6.00	6.00	6.00
Replacement Plates	0	S	12.00	12.00	12.00	12.00
Replacement Door Signs (pair)	0	S	15.00	15.00	15.00	15.00
Plate Platforms	0	S	6.00	6.00	6.00	6.00
Private Hire Operators						
Single Vehicle Operators Licence - 5 years	0	S	374.00	374.00	374.00	374.00
Operator Licence - 2 to 5 Vehicles - 5 years	0	S	1,248.00	1,248.00	1,248.00	1,248.00
Operator Licence - more than 5 Vehicles - 5 years	0	S	1,547.00	1,547.00	1,547.00	1,547.00

DESCRIPTION OF CHARGE	VAT	FEE	CHAR April 2023-N		CHAR April 2024-M	
			Excl VAT	Inc VAT	Excl VAT	Inc VAT
SERVICE AREA: BUILDING CONTROL CHARGING AREA: NEW DWELLINGS NOT EXCEEDING 300m2						
<u>H01</u>						
Houses Bungalows less than 4 storeys 1 plot Plan and Inspection Houses Bungalows less than 4 storeys 1 plot Building Notice Houses Bungalows less than 4 storeys 1 plot Regularisation	S S O	D D D	701.67 809.17 1,169.00	842.00 971.00 1,169.00	750.83 865.83 1,251.00	901.00 1,039.00 1,251.00
HO2 CON 29R including LLC1 Houses Bungalows less than 4 storeys 2 plot Plan and Inspection Houses Bungalows less than 4 storeys 2 plot Building Notice	S S	D D	1,036.67 1,142.50	1,244.00 1,371.00	1,110.00 1,222.50	1,332.00 1,467.00
Houses Bungalows less than 4 storeys 2 plot Regularisation <u>HO3</u>	0	D	1,652.00	1,652.00	1,768.00	1,768.00
Houses Bungalows less than 4 storeys 3 plot Plan and Inspection Houses Bungalows less than 4 storeys 3 plot Building Notice Houses Bungalows less than 4 storeys 3 plot Regularisation	S S O	D D D	1,384.17 1,598.33 2,311.00	1,661.00 1,918.00 2,311.00	1,481.67 1,710.83 2,473.00	1,778.00 2,053.00 2,473.00
HO4 Houses Bungalows less than 4 storeys 4 plot Plan and Inspection Houses Bungalows less than 4 storeys 4 plot Building Notice	S S	D D	1,749.17 1,866.67	2,099.00 2,240.00	1,871.67 1,997.50	2,246.00 2,397.00
Houses Bungalows less than 4 storeys 4 plot Regularisation <u>HO5</u>	0	D	2,698.00	2,698.00	2,887.00	2,887.00
Houses Bungalows less than 4 storeys 5 plot Plan and Inspection Houses Bungalows less than 4 storeys 5 plot Building Notice Houses Bungalows less than 4 storeys 5 plot Regularisation	S S O	D D D	2,110.00 2,215.83 3,203.00	2,532.00 2,659.00 3,203.00	2,258.33 2,371.67 3,428.00	2,710.00 2,846.00 3,428.00
<u>F01</u> Houses Bungalows less than 4 storeys 1 flat Plan and Inspection Houses Bungalows less than 4 storeys 1 flat Building Notice Houses Bungalows less than 4 storeys 1 flat Regularisation	S S O	D D D	701.67 809.17 1,169.00	842.00 971.00 1,169.00	750.83 865.83 1,251.00	901.00 1,039.00 1,251.00
FO2 Houses Bungalows less than 4 storeys 2 flat Plan and Inspection Houses Bungalows less than 4 storeys 2 flat Building Notice Houses Bungalows less than 4 storeys 2 flat Regularisation	S S O	D D D	1,036.67 1,142.50 1,652.00	1,244.00 1,371.00 1,652.00	1,110.00 1,222.50 1,768.00	1,332.00 1,467.00 1,768.00

10	Houses Bungalows less than 4 storeys 3 flat Plan and Inspection	S	D	1,384.17	1,661.00	1,481.67	1,778.00
	Houses Bungalows less than 4 storeys 3 flat Building Notice	S	D	1,598.33	1,918.00	1,710.83	2,053.00
	Houses Bungalows less than 4 storeys 3 flat Regularisation	0	D	2,311.00	2,311.00	2,473.00	2,473.00
FO	<u>4</u>						
	Houses Bungalows less than 4 storeys 4 flat Plan and Inspection	S	D	1,749.17	2,099.00	1,871.67	2,246.00
	Houses Bungalows less than 4 storeys 4 flat Building Notice	S	D	1,866.67	2,240.00	1,997.50	2,397.00
	Houses Bungalows less than 4 storeys 4 flat Regularisation	0	D	2,698.00	2,698.00	2,887.00	2,887.00
FO	5						
	Houses Bungalows less than 4 storeys 5 flat Plan and Inspection	S	D	2,110.00	2,532.00	2,258.33	2,710.00
	Houses Bungalows less than 4 storeys 5 flat Building Notice	S	D	2,215.83	2,659.00	2,371.67	2,846.00
	Houses Bungalows less than 4 storeys 5 flat Regularisation	0	D	3,203.00	3,203.00	3,428.00	3,428.00
<u>CV0</u>	<u>1</u>						
	Conversion to a Single Dwelling House Plan and Inspection	S	D	775.00	930.00	830.00	996.00
	Conversion to a Single Dwelling House Building Notice	S	D	852.50	1,023.00	912.50	1,095.00
	Conversion to a Single Dwelling House Regularisation	0	D	1,177.00	1,177.00	1,260.00	1,260.00
<u>CV0</u>	2						
	Conversion to a Single Flat Plan and Inspection	S	D	699.17	839.00	748.33	898.00
	Conversion to a Single Flat Building Notice	S	D	770.00	924.00	824.17	989.00
	Conversion to a Single Flat Regularisation	0	D	1,120.00	1,120.00	1,199.00	1,199.00
<u>E</u>	<u>2</u>						
	Notifiable Electrical Work where a satisfactory certificate will not be issued by a Part P registered electrician.	S	D	375.83	451.00	402.50	483.00

PLANNING COMMITTEE	
FEES & CHARGES SCHEDULE FROM 1 APRIL 2024	

	DESCRIPTION OF CHARGE			April 2023-March 2024		a 2024 April 2024-Mar				
SERVICE AREA: BUILDING CONTROL										
CHARGING	AREA: WORK TO A SINGLE DWELLING (NOT MORE THAN 3 STOREYS I	HIGH ABOV	E GRO	DUND LEVE	iL)					
DW00 Single	e Storey extension not exceeding 10 sq m Plan and Inspection Charge	S	D	320.00	384.00	342.50	411.00			
Single	e Storey extension not exceeding 10 sq m Building Notice e Storey extension not exceeding 10 sq m Regularisation Charge	s O	D D	351.67 485.00	422.00 485.00	376.67 519.00	452.00 519.00			
	29R including LLC1 e Storey extension not exceeding 40 sq m Plan and Inspection Charge	S	D	602.50	723.00	645.00	774.00			
Single	e Storey extension not exceeding 40 sq m Plan and inspection onlinge e Storey extension not exceeding 40 sq m Regularisation Charge	S O	D D	663.33 915.00	796.00 915.00	710.00 980.00	852.00 980.00			
DW02 Single	e Storey extension not exceeding 100 sq m Plan and Inspection Charge	S	D	753.33	904.00	806.67	968.00			
Single	e Storey extension not exceeding 100 sq m Building Notice e Storey extension not exceeding 100 sq m Regularisation Charge	S O	D D	828.33 1,143.00	994.00 1,143.00	886.67 1,224.00	1,064.00 1,224.00			
<u>DW03</u> Exten	ision with some part 2 or 3 storeys in height and total floor not exceeding 40 sq		-							
m Pla	an and Inspection Charge Insion with some part 2 or 3 storeys in height and total floor not exceeding 40 sq	S	D	702.50	843.00	752.50	903.0			
m Bu	ilding Notice	S	D	772.50	927.00	826.67	992.0			
	nsion with some part 2 or 3 storeys in height and total floor not exceeding 40 sq gularisation Charge	0	D	1,065.00	1,065.00	1,140.00	1,140.0			
<u>DW04</u> Exten	nsion with some part 2 or 3 storeys in height and total floor not exceeding 100 sq	S	П							
	an and Inspection Charge ision with some part 2 or 3 storeys in height and total floor not exceeding 100 sq		D	781.67	938.00	1,004.00	1,004.0			
m Bu	ilding Notice Ision with some part 2 or 3 storeys in height and total floor not exceeding 100 sq	S	D	859.17	1,031.00	920.00	1,104.0			
	gularisation Charge	0	D	1,185.00	1,185.00	1,268.00	1,268.0			
	ion of non-exempt domestic extension comprsing of garage, carport or store not	S	D							
	eding 100 sq m Plan and Inspection Charge ion of non-exempt domestic extension comprsing of garage, carport or store not			385.00	462.00	412.50	495.0			
	eding 100 sq m Building Notice ion of non-exempt domestic extension comprsing of garage, carport or store not	S	D	423.33	508.00	453.33	544.(
	eding 100 sq m Regularisation Charge	0	D	584.00	584.00	625.00	625.0			
	ion of non-exempt detached non-habital domestic building not exceeding 100 sq	S	D							
Erect	an and Inspection Charge ion of non-exempt detached non-habital domestic building not exceeding 100	S	D	494.17	593.00	529.17	635.0			
Erect	Building Notice ion of non-exempt detached non-habital domestic building not exceeding 100 Regularisation Charge	0	D	544.17 750.00	653.00 750.00	582.50 803.00	699.0 803.0			
DW07				100.00	100.00	000.00	000.0			
First I	Floor & Second Floor loft conversion Plan and Inspection Charge	S	D	580.00	696.00	620.83	745.0			
	Floor & Second Floor loft conversion Building Notice Floor & Second Floor loft conversion Regularisation Charge	S O	D D	638.33 880.00	766.00 880.00	683.33 942.00	820.0 942.0			
DW08 Other	Works Plan and Inspection Charge	S	D	345.00	414.00	369.17	443.0			
Other	Works Building Notice Works Regularisation Charge	S O	D D	379.17 524.00	455.00 524.00	405.83 561.00	487.0 561.0			
DW09										
Re-ro	ofing, installation of solar panels or photcoltaic cells Plan and Inspection Charge ofing, installation of solar panels or photcoltaic cells Building Notice	S S	D D	211.67 232.50	254.00 279.00	226.67 249.17	272.0 299.0			
	ofing, installation of solar panels or photocltaic cells Regularisation Charge	0	D	321.00	321.00	344.00	344.0			
	acement of windows, roof lights, roof windows or external glazed doors Plan and	S	D							
Repla	ction Charge acement of windows, roof lights, roof windows or external glazed doors Building	S	D	190.00	228.00	203.33	244.0			
•	e acement of windows, roof lights, roof windows or external glazed doors larisation Charge	0	D	209.17 288.00	251.00 288.00	224.17 309.00	269.0 309.0			
DW11										
Cost Cost	of work not exceeding £5,000 Plan and Inspection Charge of work not exceeding £5,000 Building Notice	S S	D D	253.33 278.33	304.00 334.00	271.67 298.33	326.0 358.0			
	of work not exceeding £5,000 Regularisation Charge	0	D	384.00	384.00	411.00	411.C			
DW12 Charç	-	S	D	489.17	587.00	524.17	629.0			
	of work exceeding £5,000 but not exceeding £25,000 Building Notice of work exceeding £5,000 but not exceeding £25,000 Regularisation Charge	S O	D D	538.33 743.00	646.00 743.00	576.67 796.00	692.0 796.0			
DW13 Cost	of work exceeding £25,000 but not exceeding £100,000 Plan and Inspection									
Charg		S	D	808.33	970.00	865.00	1,038.0			
	of work exceeding £25,000 but not exceeding £100,000 Building Notice of work exceeding £25,000 but not exceeding £100,000 Regularisation Charge	S O	D D	888.33 1,227.00	1,066.00 1,227.00	950.83 1,313.00	1,141.0 1,313.0			
	able electrical work where a satisfactory certificate will not be issued by a Part P	S	D	075 00			100 -			
regist	ered electrician	5	-	375.83	451.00	402.50	483.0			



DESCRIPTION OF CHARGE	VAT	FEE	CHAR April 2023-M Excl VAT	CHAR April 2024-M Excl VAT	
SERVICE AREA: BUILDING CONTROL				 	

CHARGING AREA: ALL OTHER NON-DOMESTIC WORK (NOT MORE THAN 3 STOREYS ABOVE GROUND LEVEL)

Extensions and New Builds

<u>ND01</u>	Single Storey extension not exceeding 40 sq m Plan and Inspection Charge	S	D	595.83	715.00	638.33	766.00
	Single Storey extension not exceeding 40 sq m Regularisation Charge	0	D	915.00	915.00	980.00	980.00
	CON 29R including LLC1	•	_				
<u>ND02</u>							
	Single Storey extension not exceeding 100 sq m Plan and Inspection Charge	S	D	680.83	817.00	729.17	875.00
	Single Storey extension not exceeding 100 sq m Regularisation Charge	0	D	1,032.00	1,032.00	1,105.00	1,105.00
<u>ND03</u>	Extension with some part 2 or 3 storeys in height and total floor not exceeding 40 sq m						
	Plan and Inspection Charge	S	D	744.17	893.00	796.67	956.00
	Extension with some part 2 or 3 storeys in height and total floor not exceeding 40 sq m	0	Р				
	Regularisation Charge	0	D	1,127.00	1,127.00	1,206.00	1,206.00
<u>ND04</u>							
	Extension with some part 2 or 3 storeys in height and total floor not exceeding 100 sq m Plan and Inspection Charge	S	D	808.33	970.00	865.00	1,038.00
	Extension with some part 2 or 3 storeys in height and total floor not exceeding 100 sq m	0	-	000100		000100	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
	Regularisation Charge	0	D	1,222.00	1,222.00	1,308.00	1,308.00
<u>Alteratio</u>	ns						
<u>ND05</u>							
	Cost of work not exceeding £5,000 Plan and Inspection Charge	S	D	320.00	384.00	342.50	411.00
	Cost of work exceeding £5,000 but not exceeding £25,000 Regularisation Charge	0	D	479.00	479.00	513.00	513.00
	Replacement of windows, roof lights, roof windows or external glazed doors Plan and	S	D				
	Inspection Charge Replacement of windows, reef lights, reef windows, or external glazed deers	-	_	277.50	333.00	297.50	357.00
	Replacement of windows, roof lights, roof windows or external glazed doors Regularisation Charge	0	D	405.00	405.00	434.00	434.00
	Renewable energy systems not exceeding £20,000 Planning and Inspection Charge	S	D	298.33	358.00	320.00	384.00
	Renewable energy systems not exceeding £20,000 Regularisation Charge	0	D	426.00	426.00	456.00	456.00
	Installation of new shop front and work not exceeding £5,000 Plan and Inspection	S	D				
	Charge			298.33	358.00	320.00	384.00
	Installation of new shop front and work not exceeding £5,000 Regularisation Charge	0	D	426.00	426.00	456.00	456.00
<u>ND06</u>							
	Cost of work exceeding £5,000 but not exceeding £25,000 Plan and Inspection Charge	S	D				
				489.17	587.00	524.17	629.00
	Cost of work exceeding £5,000 but not exceeding £25,000 Regularisation Charge	0	D	745.00	745.00	798.00	798.00
	Replacment of windows, rooflights, roof windows or external glazed doors (exceeding 20 units) Plan and Inspection Charge	S	D	384.17	461.00	411.67	494.00
	Replacment of windows, rooflights, roof windows or external glazed doors (exceeding	0	-	00111	101100		101.00
	20 units) Regularisation Charge	0	D	595.00	595.00	637.00	637.00
	Installation of raised storage platform not exceeding 250 sqm within an existing building	S	D				
	Plan and Inspection Charge	•	2	468.33	562.00	501.67	602.00
	Installation of raised storage platform not exceeding 250 sqm within an existing building Regularisation Charge	0	D	660.00	660.00	707.00	707.00
				000.00	000.00	101.00	101.00
<u>ND07</u>							
	Cost of work exceeding £25,000 and not exceeding £100,000 Plan and Inspection	S	D			• • • • • •	
	Charge			850.83	1,021.00	910.83	1,093.00
	Cost of work exceeding £25,000 and not exceeding £100,000 Regularisation Charge Fit out of building up to 100 sq m Plan and Inspection Charge	0 S	D D	1,296.00 575.00	1,296.00 690.00	1,387.00 615.83	1,387.00 739.00
	Fit out of building up to 100 sq m Regularisation Charge	0	D	798.00	798.00	854.00	739.00 854.00
		0	0			301.00	001.00

DESCRIPTION OF CHARGE	VAT	FEE		RGES March 2024 Inc VAT	CHAF April 2024-I Excl VAT	RGES March 202 Inc VA ⁻
SERVICE AREA: PLANNING DEVELOPMENT MANAGEMENT						
NUARCING AREA: Planning Application Food						
CHARGING AREA: Planning Application Fees						
All Outline Applications Site not more that 0.5 hectares Up to 2.5 hectare, per 0.1 hectare	0	S S	N/A 462.00	462.00		
More than 2.5 hectares Each 0.1 hectare in excess of 2.5 hectares to a maximum of £125,000 Site between 0.5 hectares and 2.5 hectares	0 0 0	S S S	11,432.00 138.00 N/A	11,432.00 138.00	£186.00 £0.00	£186 £0
louseholder Applications CON 29R including LLC1						
Alterations/extensions to a single dwelling	0	S	206.00	206.00	£258.00	£258
i <mark>ull Applications</mark> Single dwellinghouse (or single flat)	0	S	N/A	N/A	£258.00	£258
Alterations/extensions two or more dwellings Number of dwellinghouses - no more than 10	0 0	S S	407.00 N/A	407.00 N/A		£509 £578
New Dwellings (between 10 & 50) per dwelling	0	S	462.00	462.00	£624.00	£624
New Dwellings more than 50 Each dwelling in excess of 50 to a maximum of £300.000	0 0	S S	22,859.00 138.00	22,859.00 138.00	•	£30,860 £186
rection of buildings (not dwellings, agricultural, glasshouses, plant nor machinery)	0	0	004.00	004.00	0000.00	0000
Gross Floor up to 40sq m Gross Floor 40 sq m to 75 sq m	0 0	S S	234.00 462.00	234.00 462.00		£293 £578
Gross Floor 75sq m to 3750 sq m each 75 sq m or part thereof	0	S	462.00	462.00		£624
Gross Floor more than 3750 sq m Each additional 75 sq m in excess of 3750 sq m to a maximum of £250,000	0 0	S S	22,859.00 138.00	22,859.00 138.00	£30,680.00 £186.00	£30,68 £18
r <u>ection of building (on land used for agriculture for agricultural purposes)</u> Gross Floor Space up to 465 sq m	0	S	96.00	96.00	£120.00	£12
Gross Floor 465 sq m to 540 sq m	0	S	462.00	462.00	£578.00	£57
Gross Floor 540 sq m to 4215 sq m each 75 sq m in excess of 540 sq m Gross Floor more than 540 sq.m not more than 1,000sq.m	0 0	S S	462.00 N/A	462.00 N/A		£57
Each additional 75sq.m in excess of 540 sq.m	0	S	N/A	N/A	£578.00	£57
Gross Floor between 1,000 sq.m and 4215 sq m for first 1,00sq.m Each additional 75sq.m.in excess of 1,000 sq.m	0 0	S S	N/A	N/A	£624.00 £624.00	£62 £62
Each additional 75 sq m in excess of 4215 sq m to a maximum of £250,000	0	S	138.00	138.00		
Gross Floor more than 4215 sq m Each additional 75 sq m in excess of 4215 sq m to a maximum of £250,000	0 0	S S	22,859.00 N/A	22,859.00 N/A		£30,86 £18
rection of glasshouses	0	S	96.00	96.00		
Gross Floor no more than 465 sq m More than 465 sq.m but not more that 1,000 sq.m	0 0	S S	N/A 2,580.00	N/A 2,580.00		
Gross Floor more than 465 sq m 1,000 sq.m or more	0	S	N/A	N/A	£3,483.00	£3,48
rection/Alterations/Replacement of Plant and Machinery		-				
Site Area not more than 5 hectares - per 0.1 hectare or part thereof Site Area not more than 1 hectares - per 0.1 hectare or part thereof	0 0	S S	462.00 N/A	462.00 N/A		£57
More than 1 hectare but not more that 5 hectares for each 0.1 hectare or part thereof	0	S	N/A	N/A	£624.00	£62
Site Area more than 5 hectares Each additional 0.1 hectare in ecess of 5 hectares up to a maximum of £250,000	0 0	S S	22,859.00 138.00	22,859.00 138.00		£30,86 £18
oplications other than Building Works Car parks, Service Roads or other accesses	Ο	S	234.00	234.00	£293.00	£29
aste (Use of land for disposal of refuse or waste materials or deposit of amterial remaining after	extraction o			<u>)</u>		
Site Area no more than 15 hectares per 0.1 hectare Site Area more than 15 hectares	0 0	S S	234.00 34,934.00	234.00 34,934.00	£316.00 £47,161.00	£31 £47,16
Each 0.1 hectare in excess of 15 hectares up to a maximum of £65,000 Each 0.1 hectare in excess of 15 hectares up to a maximum of £105,300	0 0	S S	138.00 N/A	138.00 N/A		£18
perations connected with exploratory drilling for oil or natural gas						
Site area not more than 7.5 hectares each 0.1 hectare Site area more than 7.5 hectares	0 0	S S	508.00 38,070.00			£68 £51.39
Each 0.1 hectare in excess of 7.5 hectares up to a maximum of £250,000 Each 0.1 hectare in excess of 7.5 hectares up to a maximum of £405,000	0	S S	151.00 N/A	151.00 N/A	N/A	£20
perations (other than exploratory drilling) for the winning and working of oil or natural gas						
Site area not more than 15 hectares each 0.1 hectares Site area more than 15 hectares	0 0	S S	257.00 38,520.00	257.00 38,520.00	£347.00 £52,002.00	£34 £52,00
Each 0.1 hectare in excess of 15 hectares up to a maximum of £65,000 Each 0.1 hectare in excess of 15 hectares up to a maximum of £105,300	0	S S	151.00 N/A	151.00 N/A	N/A	£20
perations (winning and working of minerals) excluding oil or natural gas	-	-		,, ,		0
Site area not more than 15 hectares each 0.1 hectares Site area more than 15 hectares	0		234.00			£31
Each 0.1 hectare in excess of 15 hectares up to a maximum of £65,000	0 0 0	S S S	34,934.00 138.00	138.00		
Each 0.1 hectare in excess of 15 hectares up to a maximum of £105,300 ther operations (not coming within any of the above catergories)	0	3	N/A	N/A	£186.00	£18
Any site area per 0.1 hectares up to a maximum of £1690 Any site area per 0.1 hectares up to a maximum of £2,535	0	S S	234.00 N/A	234.00 N/A		£29
awful Development Certificate	0	J	1.1// (~20
Exisitng Use or operation	0	S	Same As Full		Same As Full	Sam
Exisiting use or operation - lawful not to comply with any condition or limitation	0		234.00 Half pormal	234.00 Half pormal	293.00 Half normal	29 Half po
Proposed use or operation	0	S	planning fee			



Constraint Constraints Constraints <thconstraints< th=""> <thconstraints< th=""></thconstraints<></thconstraints<>							
Image:				CHAF	RGES	CHAR	GES
ENVICE AREA. PLANNING DEVELOPMENT MANAGEMENT HAGRON AREA. Planning Application Fee Gal Manual Large there for correspond parents barred for a construction cost synchronic parents because the synchronic parents and the sample room of the large there for correspond parents because the large the	DESCRIPTION OF CHARGE	VAT	FEE	April 2023-N	/larch 2024	April 2024-N	larch 2025
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a hobbe commended use with Commercial Basices Scivice (Use Class E), storage of Derivations (Use Class E), storage of Derivation (Use Class E), storage Derivation (Use Class E), storage of Derivation (Use		0	S	96.00	96.00	120.00	120.00
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If includes building partons in connection with the dange of use 0 S 206 208 258 Charge of use of building form Betting Office, Hay Day Loan Shop, Laundeentes, to Development of the Development of Development Development of Development Development Development Development of Development Development Development of Development D		-	-				
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use containings of the situes and use is Devellingboise(s); or Hot Food lationways to Devellingboise(s); or Hot Food lationways to Contraction with change of use 0 S 98 96 120 120 Change Of Use O is building any land with ith change of use 0 S 208 208 228 <td>Changeof use of a building from Betting Office, Pay Day Loan Shop, Launderette: a mixed</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>	Changeof use of a building from Betting Office, Pay Day Loan Shop, Launderette: a mixed						
If includes building pertains in connection with charge of use 0 S 208 208 208 228 288 Charge of Use of a building and any land within its Cuttage from Amusement Aradatic Clamma and Casinos to Use Class C3 0 S 96 96 120 120 If it includes building operations in connection with the charge of use 0 S 96 96 120 120 Temporary Use of building cale from for the Purpose of connercial lim-making and the associate Temporary Statutares. Works, Plant at Mathiney required in connection with that Use 0 S 96 96 120 120 Development Constant of the Explose of connercial lim-making and the associate Temporary Statutares. Works, Plant at Mathiney required in the use of that Development Statutares of the USE and the Statutare of the USE and the							
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oplication for Permission in Principle							293.00
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For each U.1 nectare of the site area OS 402.00 402.00 503.00 503.00	pplication for Permission in Principle	-	~	/ • • • •		BAA 7 -	
	For each 0.1 hectare of the site area	0	S	402.00	402.00	503.00	503.00

For further clarification on the planning fees please refer to the The Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) Regulations 2012 and (Amendment) Regulations 2017



	DESCRIPTION OF CHARGE	VAT	CHARGES T FEE April 2023-March 2024 Apri			CHARGES April 2024-March 202		
				Excl VAT	Inc VAT	Excl VAT	Inc VAT	
ER	RVICE AREA: PLANNING DEVELOPMENT MANAGEMENT							
	RGING AREA: Pre-Application Advice							
re-A	Application Advice							
	Householder							
	Householder - written response only	S	D	66.67	80.00	73.33	88.00	
	Up to 1-hour meeting and written summary / with specialist advice (Where the proposal falls within a							
	conservation area and/or the setting of a listed building, or involves works to a residential listed building)	S	D	158.33 / 300	190 / 360	174.16 / 330	209 / 39	
	CON 29R including LLC1	s	D	33.33	40.00	36.67	44.00	
	Express Householder Advice - e.g. week turnaround	S	D	470.83	565.00	517.92	621.50	
ange	e of Use of a Building or Land where the proposal does not constitute Minor or Major development	5	U	470.00	505.00	517.52	021.50	
	would include a change of use of the land to additional residential garden; paddocks; and buildings to non-residential use			166.67	200.00	183.33	2,200.00	
	Up to 1-hour inhouse meeting and written summary/ with specialist advice (Where the proposal falls			200107	200000	200.00	_)_00100	
	within a conservation area and/or the setting of a listed building, or involves works to a residential							
	listed building	S	D	391.67 / 545.83	470 / 655	430.83 / 600.41	517 / 720.	
	Up to 1-hour onsite meeting and written summary/ with specialist advice (where the proposal falls							
	within a conservation area and/or the setting of a listed building, or involves works to a residential listed building)	c	D	416.67 / 570.83	500 / 685	458.33 / 627.91	550 / 753.	
	Follow up comments upon per additional set of drawings	S S	D	166.67	200.00	183.33	220.00	
eatio	n of a singular: dwellinghouse; replacement dwellinghouse; or residential annexe	5	D	100.07	200.00	105.55	220.00	
	n excess of 1 but below 10 units constitutes Minor development							
,								
	Up to 1-hour inhouse meeting and written summary/ with specialist advice (Where the proposal falls							
	within a conservation area and/or the setting of a listed building, or involves works to a listed building, specialist advice is required and is charged as follows.							
	specialist advice is required and is charged as follows.	S	D	391.67 / 545.83	470 / 655	430.83 / 600.41	517 / 720.	
	Up to 1-hour onsite meeting and written summary/ with specialist advice Where the proposal falls							
	within a conservation area and/or the setting of a listed building, or involves works to a listed building,							
	specialist advice is required and is charged as follows.	S	D	416.67 / 570.83	500 / 685	458.33 / 627.91	550 / 753.	
	Follow up comments upon per additional set of drawings	S	D	166.67	200.00	183.33	220.00	
inor I	Development							
	Written summary only/ with specialist advice	ç	D	201 67 / 545 02	170 / 655	120 82 / 600 11	517 / 720	
	Written summary only/ with specialist advice Up to 1-hour inhouse meeting and written summary/ with specialist advice	s c	D D	391.67 / 545.83 808.33 / 958.33	470 / 655 970 / 1150	430.83 / 600.41 889.16 / 1054.16	517 / 720.	
2	Up to 1-hour onsite meeting and written summary/with specialist advice	2	D	833.33 / 983.33	1000 / 1180	916.66 / 1081.66	1131.02 / 13	
3	Additional 4 hour inhouse meeting and written summary with specialist advice	5	U		1000/1100		1100/12	

620 / 800

225.00

516.67 / 666.67

187.50

D

D

S

S

568.33 / 733.33

206.25

682 / 880

247.50

Additional 1-hour inhouse meetings and written summaries/ with specialist 14 Follow up comments per additional set of drawings 15

Small major development (includes Heritage Assests/ Urban Design)

new building has between 1000 and 2499 sqm of floor space

Or the site is between 0.5 and 1.99 hecatres (where you don't know the floor space.

Orthesi	te is between 0.5 and 1.99 necaties (where you don't know the noor space.						
16	Up to 1-hour inhouse meeting and written summary	S	D	2,312.50	2,775.00	2,543.75	2,798.13
17	Up to 1-hour onsite meeting and written summary set	S	D	2,375.00	2,850.00	2,612.50	2,873.75
Subsequ	ent follow up advice – if you have: already received advice about a similar development on the same site in the last	three months	or Received	a refusal of planning	permission for a sir	nilar development o	on the same site in
18	Written advice	S	D	279.17	335.00	307.08	337.79
19	A subsequent meeting with a planning officer	S	D	1,691.67	2,030.00	1,860.83	2,046.92
Large m	ajor development <u>(includes Heritage Assests/ Urban Design)</u>						
lf your n	ew building has between 2500 and 4999 sqm of floor space						
Or The s	ite area is up between 2.0 and 4.99 hecatares (where you don't know the floorspace)						
20	Up to 1-hour inhouse meeting and written summary	S	D	2,825.00	3,390.00	3,107.50	3,418.25
21	Up to 1-hour onsite meeting and written summary set	S	D	2,845.83	3,415.00	3,130.42	3,443.46
Subsequ	ent follow up advice - if you have: already received advice about a similar development on the same site in the last	three months	or Received	a refusal of planning	permission for a sir	nilar development o	on the same site in
23	A subsequent meeting with a planning officer	S	D	2,083.33	2,500.00	2,291.67	2,750.00
Strategi	c Development (Principal Planner)						
Your nev	w building has 5000 or more sqm of floor space						
The site	area is 5 or more hectares (where you don't now the floorspace)						
24	Up to 1-hour inhouse meeting and written summary	S	D	3,200.00	3,840.00	3,520.00	4,224.00
25	Up to 1-hour onsite meeting and written summary	S	D	3,225.00	3,870.00	3,547.50	4,257.00
	A reduced fee for follow up meetings if you have: already had a meeting in relation to the same site in						
26	the last three months or received a refusal of planning permission for a similar development on the	S	D	2,541.67	3,050.00	2,795.83	3,355.00
	same site in the last three months						
<u>Planning</u>	g Performance Agreement - Separate set of Fees						
	BBC can offer a tailored service to developers in regard to the above advice types.						
	These can include meetings with elected members including ward members and members of the						
	Planning Committee. We can negotiate compliance with conditions during the course of construction						
Subseq 23 <u>Strateg</u> Your ne The site 24 25 26 <u>Plannir</u>	and through the redevelopment and conversion of listed buildings with the appropriate specialist						
	advisors offering direct and timely contact with Officer's.						
Post-Ap	plication Conditions Advice						
	Some developments may result in conditions which you may wish to discuss in more detail with the Planning Officer to consider your options. Particularly where there are requirements for particular						
	materials. Officers can advise on the requirements in consultation with specialist advisors where						
Subsequen 23 Strategic D Your new b The site ard 24 25 26 Planning P Post-Appli	applicable.						
	Note: Developers are reminded of the provisions of the NPPF with particular regard to paragraph 130.						
27	Written summary only	S	D	141.67	170.00	155.83	187.00
	Up to 1-hour inhouse meeting and written summary	S	D	235.00	282.00	258.50	310.20
29	Up to 1-hour onsite meeting and written summary	S	D	262.50	315.00	288.75	346.50
-	rom Officers specialising in the Heritage Assets, Urban Design or Landscaping may also be required and is charged se	eparately.					

Advice from Officers specialising in the Heritage Assets, Urban Design or Landscaping may also be required and is charged separately.

DESCRIPTION OF CHARGE	VAT	FEE	CHARGES April 2023-March 202 Excl VAT Inc VA ⁻							
SERVICE AREA: PLANNING POLICY										
CHARGING AREA: Design Panel Review										
Design Panel Review										
Panel review session, tailored to reflect the proposal	S	D	negotia	ble	negotiable					