

Brentwood UKSPF Scoring Matrix
Culture and Sport Grant Programme - 2025/2026

Scoring line	Score 0 -5	Score criteria	Weighting multiplier	Maximum score (%)
Does the applicant have a good understanding of how their project fits with their chosen UKSPF subtheme?		0= Unclear/ no understanding shown 1= Some/ a little understanding shown 2= Reasonable understanding shown 3= Good understanding shown 4= Very good understanding shown 5= Excellent understanding of all aspects of UKSPF and the chosen subtheme.	x3	15
Does the applicant clearly identify how their project meets the listed local priorities?		0= The applicant does not identify how the project meets the priorities. 1= The applicant makes tenuous links to the local priorities. shown 2= The applicant makes reasonable links to the local priorities. 3= The applicant makes good links to the local priorities. 4= The applicant makes very good links to the local priorities. 5= Excellent understanding of local priorities and clear, robust links to the project.	x3	15
Has the applicant clearly shown the need for the project and has it been developed with the community?		0= No evidence of engagement with, or understanding of communities / beneficiaries 1= A small amount of understanding of need and engagement/ consultation with beneficiaries 2= Reasonable level of understanding of need and reasonable community engagement 3= Good understanding of needs of the community and has undertaken a good level of engagement to shape the project. 4= Very good understanding of needs of beneficiaries and has directly worked with communities/ beneficiaries to shape the project, with evidence submitted. 5= Excellent understanding of needs of beneficiaries and evidence of engagement with wider communities to shape, codesign and grow the project.	x3	15

Does the project demonstrate a commitment to equality, diversity and inclusion (EDI)?		<p>0= Unclear/ no understanding of EDI shown</p> <p>1= Some/ a little understanding of EDI shown but no evidence of commitment or specific actions to address inequalities</p> <p>2= Reasonable understanding of EDI shown with some actions outlined to address inequalities</p> <p>3= Good understanding of EDI with a good amount of actions outlined to address inequalities.</p> <p>4= Very good understanding of EDI shown, with clear actions showing EDI is a priority in their organisation's delivery.</p> <p>5= Excellent understanding of all aspects of EDI, with EDI being central to the work of the organisation.</p>	x2	10
Does the applicant demonstrate a commitment to operating the project sustainably? i.e. environmental impact		<p>0= Unclear/ no commitment to sustainability</p> <p>1= Some/ a little understanding of environmental impacts and sustainability.</p> <p>2= Reasonable understanding of sustainability and environmental impact shown.</p> <p>3= Good understanding of sustainability and environmental impact, with actions to mitigate these.</p> <p>4= Very good understanding shown of sustainability, with it being a clear priority in delivery.</p> <p>5= Excellent understanding of sustainability how project delivery will have impact on the environment, with actions not only to mitigate the impact, but to positively benefit it.</p>	x2	10
Is the project delivery sustainable past initial delivery and does it leave a legacy?		<p>0= The project is not sustainable and does not leave any legacy</p> <p>1= There is a little thought into the legacy of the project and how to sustain it.</p> <p>2= The applicant has shown a reasonable amount of thought about the legacy of the project or how to sustain it.</p> <p>3= The applicant has shown good understanding of how they will continue to sustain the delivery of the project or leave a lasting legacy.</p> <p>4= The applicant has considered, from the outset, the legacy of the project and how they will continue to deliver it, taking steps to plan accordingly.</p> <p>5= The project's legacy and continued delivery is central to the aims of the project.</p>	x2	10
Has the applicant identified relevant risks and mitigation of these?		<p>0= Unclear/ no understanding of key risks</p> <p>1= Some/ a little understanding of risks shown</p> <p>2= Reasonable understanding of key risks shown, with some mitigation plans in place.</p> <p>3= Good understanding of key risks shown, with good mitigation plans in place.</p> <p>4= Very good understanding of key risks shown, with detailed mitigation.</p> <p>5= Excellent understanding of risk management with clear and robust mitigation plans evidenced.</p>	x2	10

Has the applicant outlined the health and wellbeing benefits of the project and how these will be measured?	<p>0= Unclear/ no understanding of health and wellbeing impacts.</p> <p>1= Some/ a little understanding of health and wellbeing impacts with little information on how this will be measured.</p> <p>2= Reasonable understanding of health and wellbeing impacts shown, with reasonable methods of measuring these.</p> <p>3= Good understanding of health and wellbeing benefits, with good methods of measuring these.</p> <p>4= Very good understanding of health and wellbeing benefits, with detailed, clear and robust methods of measuring these.</p> <p>5= Excellent understanding of the impact their project will have on health and wellbeing, with a range of strong evaluation methods used throughout delivery.</p>	x2	10
Has the applicant outlined how they will commit to collecting the evidence of achieved outcomes and outputs to provide the required reporting? (Questions 8a and 9 to consider)	<p>0= Unclear/ no evidence of commitment to reporting</p> <p>1= Some/ a little commitment to reporting shown</p> <p>2= Reasonable commitment to reporting shown</p> <p>3= Good understanding of commitment to reporting shown</p> <p>4= Very good understanding of commitment to reporting shown with.</p> <p>5= Excellent understanding of commitment to reporting shown</p>	x1	5
		TOTAL	100%

Technical check	Y/N	Notes
Is the organisation registered or have they provided a constitution or terms of reference?		
Does the budget balance?		
Does the applicant provide a realistic delivery schedule?		
Will the project provide at least 1 outcome or output aligned to their chosen subtheme?		
Does the applicant commit to procuring goods and services in line with UK Procurement Guidelines?		
Has the applicant provided a valid Public Liability Insurance certificate?		
If applicable, has the applicant provided their Safeguarding policy or statement?		
If permissions are required, i.e. for building works, have these been provided?		
Is the delivery of the project mostly in Brentwood Borough and/ or does it benefit only Brentwood residents?		