



**STATEMENT OF REPRESENTATIONS PROCEDURE
AND AVAILABILITY OF DOCUMENTS**

**BRENTWOOD BOROUGH COUNCIL
THE TOWN AND COUNTRY PLANNING (LOCAL PLANNING) (ENGLAND)
REGULATIONS 2012 - REGULATION 19**

BRENTWOOD BOROUGH LOCAL PLAN - PUBLICATION

Title of document

Brentwood Local Plan 2016 - 2033 (Pre-Submission, Regulation 19), January 2019

Subject matter and area covered

The Local Plan sets out the vision and framework for guiding development within the whole of the Brentwood Borough up to 2033. It identifies the number and locations for new homes, jobs and businesses being planned for; what infrastructure is required to support them; and the areas that will be protected from development. It also contains policies that the Council will use to determine planning applications.

Period of publication for representations

Representations are invited on the Local Plan and its supporting documents for a period of 6 weeks, from Tuesday 05 February 2019 and ending at 5pm on Tuesday 19 March 2019. Any representations received after the consultation has closed will not be considered. Postal addresses must be provided. This statement provides further details on how to make representations.

Statement of fact – How to view the documents

During the consultation period copies of the Brentwood Local Plan and other proposed submission documents listed below are available to view via www.brentwood.gov.uk/localplan and are also available for inspection during normal opening hours at:

- Council Offices, Reception at 1-2, Seven Arches Road, Brentwood, Essex CM15 8AY. Opening hours 8.30am to 5pm Monday to Thursday; 8.30am to 4.30pm on Friday; closed Saturday & Sunday
- Brentwood Library, New Road, Brentwood CM14 4BP. Opening hours 9am to 6pm Monday, Tuesday, Thursday & Friday; 9am to 1pm on Wednesday; 9am to 5pm on Saturday; closed Sunday
- Ingatestone Library, High Street, Ingatestone CM4 9EU. Opening hours 1pm to 5pm on Monday & Thursday; 9am to 1pm on Wednesday & Saturday; closed Tuesday, Friday & Sunday

- Shenfield Library, Hutton Road, Shenfield, Brentwood CM15 8NJ. Opening hours 9am to 5.30pm Monday, Tuesday, Wednesday & Friday; 9am to 5pm on Saturday; closed Thursday & Sunday

Documents which are available to view are:

- Brentwood Local Plan (Pre-Submission, Regulation 19) (January 2019)
- Sustainability Appraisal (January 2019)
- Habitats Regulations Assessment (January 2019)

There are also a considerable number of supporting documents and evidence base reports which underpin the Local Plan and these are available to view via www.brentwood.gov.uk/localplan

Representations

Representations may be made in writing or electronically. Anyone wishing to make representations are encouraged to use the Council's online consultation system which can be accessed via www.brentwood.gov.uk/localplan

Alternatively, representations can be made using the consultation form, which can be downloaded via www.brentwood.gov.uk/localplan, picked up from the Council's Reception at 1-2, Seven Arches Road, Brentwood, Essex CM15 8AY or any of the Borough libraries above.

Completed forms should be emailed to planning.policy@brentwood.gov.uk or posted to: Local Plan Consultation, Brentwood Borough Council, Town Hall, Ingrave Road, Brentwood, Essex CM15 8AY

Representations should focus on whether the Local Plan is legally compliant and whether it is considered to meet the Tests of Soundness, as specified in the National Planning Policy Framework. Those making a representation should also state whether they would like to speak at the independent examination.

Representations may be accompanied by a request to be notified at a specified address (postal or electronic) of any of the following:

1. The submission of the Local Plan to the Secretary of State for independent examination under Section 20 of the Planning and Compulsory Purchase Act 2004;
2. the publication of the recommendations of the person appointed by the Secretary of State to carry out the independent examination; and
3. the adoption of the Local Plan by the Council.

For any further information about the Local Plan or the consultation process, please call 01277 312500 or email planning.policy@brentwood.gov.uk